SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
New Site Request

Use this form to request authorization to deliver an entire existing degree program (graduate program, undergraduate major or minor, certificate, or specialization) at a new site or by distance delivery (including online delivery). Board of Regents approval is required for a university to offer programs off-campus and through distance delivery. The Board of Regents, Executive Director, and/or their designees may request additional information about the proposal. After the university President approves the proposal, submit a signed copy to the Executive Director through the system Chief Academic Officer. Only post the New Site Request Form to the university website for review by other universities after approval by the Executive Director and Chief Academic Officer.

UNIVERSITY:	**Black Hills State University**
DEGREE(S) AND PROGRAM:	**Gateway to Teacher Education Certificate**
NEW SITE(S): *Include address of new physical locations.* *Delivery methods are defined in AAC Guideline 2.4.3.B.*	**Crazy Horse Memorial University** **12151 Avenue of the Chiefs** **Crazy Horse, SD 57730**
INTENDED DATE OF IMPLEMENTATION:	**Fall 2026**
CIP CODE:	**130101**
UNIVERSITY DEPARTMENT:	**School of Education**
BANNER DEPARTMENT CODE:	**BSCE**
UNIVERSITY DIVISION:	**College of Education**
BANNER DIVISION CODE:	**6D**

☒ **Please check this box to confirm that:**

- The individual preparing this request has read AAC Guideline 2.3.2.4.A, which pertains to new site requests, and that this request meets the requirements outlined in the guidelines.
- This request will not be posted to the university website for review of the Academic Affairs Committee until it is approved by the Executive Director and Chief Academic Officer.

University Approval

To the Board of Regents and the Executive Director: I certify that I have read this proposal, that I believe it to be accurate, and that it has been evaluated and approved as provided by university policy.

_____ _____

President of the University Date

Note: In the responses below, references to external sources, including data sources, should be documented with a footnote (including web addresses where applicable).

1. **What is the need for offering the program at the new physical site or through distance delivery?**
   In partnership with Crazy Horse Memorial University, BHSU will offer the Gateway to Teacher Education certificate to Native American students enrolled in the on-site program. The certificate provides an introduction to K-12 education, stacks into AS and BSED degrees in education, and serves the long-term goal of producing more Native American teachers.

2. **Are any other Regental universities authorized to offer a similar program at the proposed site(s) or through distance delivery? If "yes," identify the institutions and programs and explain why authorization is requested.**

   BHSU, DSU, NSU, SDSU, and USD are authorized to offer this program online. No other institution is authorized to offer the certificate at CHMU.

   We are requesting authorization to offer this certificate in-person at CHMU. Onsite delivery will support allow the partnership between BHSU and CHMU to tailor supports that will enhance student success and allow the participants to complete the certificate in one semester.

3. **Are students enrolling in the program expected to be new to the university or redirected from other existing programs at the university? Complete the table below and explain the methodology used in developing the estimates (*replace "XX" in the table with the appropriate year*).**

	1st	2nd	3rd	4th
Estimates	FY 28	FY 29	FY 30	FY 31
Students new to the university	20	20	20	20
Existing students from other university programs	0	0	0	0
=Total students in the program at the site	20	20	20	20
Program credit hours (major courses)**	240	240	240	240
Graduates	20	20	20	20

*Do not include current fiscal year.
**This is the total number of credit hours generated by students in the program in the required or elective program courses. Use the same numbers in Appendix B – Budget.

4. **What is the perceived impact of this request on existing programs in the Regental system?**

   Students who may have elected to attend one of the regental institutions (including BHSU) in the fall semester, may choose instead to participate in the BHSU-CHMU program. However, we also anticipate that many students who successfully complete this program will choose to transfer to one of the BSED programs offered by a regental institution. All of the courses in the Gateway to Teacher Education certificate stack into a bachelor's degree in Education offered at a regental institution.

5. **Complete the table and explain any special circumstances. Attach a copy of the program as it appears in the current catalog. If there are corresponding program modifications requested, please attach the associated form. Explain the delivery of the new courses and attach any associated new course request forms.**

[Insert Degree/Program and Title]	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
System General Education Requirements	6	0	0	6	6
Subtotal, Degree Requirements	6				

[Insert Degree/Program and Title]	Credit hours	Credit hours currently available from this university at this site	Credit hours currently available from other universities available at this site	Credit hours currently available via distance	Credit hours new to this university
Required Support Courses	0	0	0	0	0
Major Requirements	6	0	0	6	6
Major Electives or Minor	0	0	0	0	0
Subtotal, Requirements of the Proposed Major	6				
Free Electives	0	0	0	0	0
Total, Degree with Proposed Major	12	0	0	12	12

*If the major will be available in more than one degree (e.g., BA, BS, BS Ed) at the new site(s) and the number or distribution of credits will vary with the degree, provide a separate table for each degree.

6. **How will the university provide student services comparable to those available for students on the main campus?**

   BHSU and CHMU already partner to offer a spring and summer program. We will extend the student services offered in those semesters to the new program offered in the fall.

7. **Is this program accredited by a specialized accrediting body? If so, address any program accreditation issues and costs related to offering the program at the new site(s).**

   No

8. **Does the university request any exceptions to Board policy for delivery at the new site(s)? Explain requests for exceptions to Board policy.**

   No

9. **Cost, Budget, and Resources related to new courses at the site: Explain the amount and source(s) of any one-time and continuing investments in personnel, professional development, release time, time redirected from other assignments, instructional technology & software, other operations and maintenance, facilities, etc., needed to implement the proposed minor.** *Complete Appendix B – Budget using the system form.*

   CHMU covers all instructional costs for this program. BHSU will request authorization to offer these courses at the reduced tuition rate for the student participants.

10. **Additional Information:** *Additional information is optional. Use this space to provide pertinent information not requested above. Limit the number and length of additional attachments. Identify all attachments with capital letters. Letters of support are not necessary and are rarely included with Board materials. The University may include responses to questions from the Board or the Executive Director as appendices to the original proposal where applicable. Delete this item if not used.*