SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS

Authority to Offer an Existing Course

BHSU — **Institution**

College of Liberal Arts School of Art — **Division/Department**

Pamela Canivan — **Institutional Approval Signature**

11/25/25 — **Date**

1. Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?

Common Course	☒
Unique Course	☐

2. Provide the complete description as it appears in the system database including pre-requisites and co-requisites.

Prefix & No.	Course Title	Credits
MCOM 325	Digital Storytelling	3

Course Description
This course provides students with an introduction to multimedia storytelling including the procedures and practices of composing and constructing audio, video, online, and interactive journalism applications.

Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)

Prefix & No.	Course Title	Pre-req	Co-req
MCOM 210	Basic Media Writing	Yes	No

3. Universities currently offering this course, or any equated courses (*place an "X" in the appropriate boxes*):
Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.

☐ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☒ USD

4. **Does Offering the Course Create FTE Implications? No**

If no, Replacement of Please see below (deletion form attached)
(prefix, number, name of course, credits)

Effective Date of Deletion: Click here to enter a date.

No, this course will be added to the current rotation with no FTE implications due to faculty workload management.

5. **Does Offering the Course Create Schedule Management Implications?** No

Explain: The course was planned in the new course rotation. No scheduling adjustments needed.

6. **Existing program(s) in which course will be offered:** Multimedia Journalism

7. **CIP Code for the course:** 090402

8. **Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)** (*Yes or No*)? Yes

If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:

(Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 2.4.1.H – New Prefix Request Form must be submitted along with this request.)

9. **Proposed instructional method by this university:** On Campus, Face-to-Face R

10. **Proposed delivery method by this university:** On Campus, Face-to-Face B01

11. **University Dept. Code:** School of Art

Banner Department Code: BART

12. **Authority to offer effective beginning in what term?** Fall 2026

13. **Section Restriction:** N/A