SOUTH DAKOTA BOARD OF REGENTS
ACADEMIC AFFAIRS FORMS
Authority to Offer an Existing Course

BHSU	6S/BSBS
Institution	**Division/Department**

Pamela Canivean — 4/01/2026

Institutional Approval Signature — **Date**

1. **Is this a request to offer an existing common course or an existing unique course (approval will change course status from unique to common)?**

Common Course	
Unique Course	X

2. **Provide the complete description as it appears in the system database including pre-requisites and co-requisites.**

Prefix & No.	Course Title	Credits
CJUS 335	Forensic Science	3

Course Description

A comprehensive survey of forensic science with technical and scientific detail that introduces the breadth and richness of forensic science, including introductions to forensic pathology, crime scene investigation, laboratory forensic science, forensic applications in the social sciences, and ending with ethical and legal issues. Laboratory activities will be incorporated throughout the course.

Pre-requisites or Co-requisites (add lines as needed, make sure to copy boxes in Pre-req and Co-req cells)

Prefix & No.	Course Title	Pre-req	Co-req

3. **Universities currently offering this course, <u>or any equated courses</u> (*place an "X" in the appropriate boxes*):** *Please consult any universities indicated below, and attach correspondence with the campus response. Communication and approval should include the Provost's office at the universities currently offering the course.*

☐ BHSU ☐ DSU ☐ NSU ☐ SDSMT ☐ SDSU ☒ USD

4. **Does Offering the Course Create FTE Implications?** (Yes or No) **Yes**
   If no, Replacement of _____ (prefix, number, course name, credits) (deletion form attached)
   Effective Date of Deletion:

5. **Does Offering the Course Create Schedule Management Implications?** (**Yes** or No)
   Explain: Course is taught as part of the new criminal justice program and should not add to course management issues by using resources allowed by the major.

6. **Existing program(s) in which course will be offered:** BS, Criminal Justice

7. **CIP Code for the course: 430111**

8. **Is the university currently authorized to use the course prefix (i.e., the prefix is used for a minimum of 6 courses, not counting x9x courses)?** (Yes or No) **Request Submitted**

   If the university is not authorized to use the current prefix, please indicate the prefix your university will use for the course, which will be equated to the requested course. The university must be approved to use this prefix.:
   (*Note: If the institution wishes to offer the course with the current prefix, but is not authorized to do so, AAC Guidelines Form 2.4.1.H – New Prefix Request Form must be submitted along with this request.*)

9. **Proposed instructional method by this university:** R

10. **Proposed delivery method by this university: B01, B15**

11. **University Dept. Code:** College of Behavioral and Natural Sciences
    Banner Department Code: 6S/BSBS

12. **Authority to offer effective beginning in what term? Fall 2026**

13. **Section Restriction:**

XXX Approval:

Outlook

Addition of Criminal Justice Courses to BHSU curriculum -

From Hollingsworth, MichaelAlan <Michael.Hollingsworth@bhsu.edu>
Date Mon 3/30/2026 4:24 PM
To Jepsen, Eric <eric.jepsen@usd.edu>
Cc Carriveau, Pamela <pamela.carriveau@sdbor.edu>; Anderson, Cynthia <CynthiaAnderson@bhsu.edu>; Anagnopoulos, Cheryl <Cheryl.Anagnopoulos@bhsu.edu>

Dear Dr. Jepsen,

Hi, how are you doing? I hope your week is going well. I wanted to send an email to notify y'all of some course additions occurring at Black Hills State University related to criminal justice. There is a proposed BS in criminal justice major for BHSU and the Provost and Dean have directed me to incorporate curricular changes for the program. I wanted to notify you of the proposed course additions. If there are any objections, please let me know. I will copy Provost Carriveau and Dean Anderson, as well as Dr. Anagnopoulos (our chair) on the email if you would like to contact them. I really appreciate it!

I'll list the courses below and the changes that are proposed. Some simply add a CJUS prefix to courses already at BHSU while others are common course additions. Some are unique courses taught at your university that we would like to teach as well. Many of these are part of a good criminal justice curriculum. Thank you for your consideration.

Existing Courses at BHSU proposed to be offered with CJUS prefix:

CJUS 201: Introduction to Criminal Justice	CJUS 351: Criminology
CJUS 455: Juvenile Delinquency	CJUS 325: Domestic and Intimate Partner Violence
CJUS 452: Prisons and Penology	CJUS 456: Community Corrections
CJUS 430: Constitutional Law	CJUS 492: Topics
CJUS 494: Internship	

Common Courses proposed to be offered at BHSU:

CJUS 203: Policing in a Free Society	CJUS 460: Advanced Criminology
CJUS 433: Criminal Procedure	CJUS 431: Criminal Law
CJUS 401: Law and Society	

Unique Courses to USD proposed to be offered at BHSU:

CJUS 426: Advanced Policing Issues	CJUS 405: Human Trafficking
CJUS 335: Introduction to Forensic Science	CJUS 334: Criminal Investigation
POLS 429: Courts and Judicial Politics	CJUS 457: World Criminal Justice System

Thank you again, I really appreciate it.

Sincerely,

Mike Hollingsworth

Michael Hollingsworth, PhD.
Assistant Professor of Criminology
Department of Human Services
Black Hills State University

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