

Black Hills State University
Faculty Senate Meeting
Minutes for January 20, 2021

Attendance: Cheryl Anagnopoulos, Skott Chandler, David Crawford, Susan Dana, Brian Eberhard, Jim Hess, Katrina Jensen, Parthasarathi Nag, Nancy Roberts, and Louise Yoho.

Guests: President Nichols and Provost Romkema

Meeting called to order via zoom at 3:15 PM.

1. Minutes of the November 18, 2020, meeting were approved. The motion to do so was proposed and seconded by David Crawford and Cheryl Anagnopoulos.
2. President Nichols provided the following updates:
 - a. The official enrollment numbers for the spring semester will be released soon, however, based on the numbers as of today, it appears that we will exceed our goal of 32,000 student credit hours.
 - b. The newly formed task force is currently working on creating policies for faculty overloads and the use of adjuncts. Recommendations will be sent to President Nichols in March.
 - c. The consultant with RNL will be on campus next week to work on the strategic enrollment plan. The final plan should be released in March.
 - d. The President will be in traveling to Pierre for the Legislative session next week. She will be addressing the House Education Committee and addressing budget requests.
 - e. The library began its relocation process in December. They are now housed in the Union. Construction will begin in February with a projected completion date of summer 2022.
 - f. BHSU will be receiving a second round of stimulus dollars. Approximately 1/3 of the amount will be distributed to students.
3. Provost Romkema provided the following updates:
 - a. The goal for student credit hours for the summer session is 7,000. We are currently at 2,588. Provost Romkema urged the faculty to continue to promote the summer classes to students.
 - b. The 12-week course offerings currently have 492 high school students enrolled.
 - c. The mask policy was discussed next. Jim Hess recommended that a reminder be sent out to students regarding the policy on campus. It was also mentioned that students should be reminded that large gatherings are highly discouraged.

- d. The next Academic Affairs Huddle will be held tomorrow, January 21, at 3:30 pm.
 - e. Policy number 2:10 on grading was discussed next. Specifically, the senate was wondering if there was a certain portion of the class that had to be completed in order to grant an incomplete to the student. Provost Romkema will discuss this issue with the Academic Affairs Council and will let Jim Hess know what is decided.
 - f. The senate had previously sent a recommendation to modify the policy addressing disabilities. The modification was to include an appeals process. The senate requested an update as to the status of this policy. Provost Romkema will let Jim Hess know.
4. The following proposed policies were considered:
- a. Grading: Policy 2:10- Provost Romkema will be forwarding information to Jim Hess regarding the awarding of an incomplete for a course.
 - b. Five Year Review of Administrator: Policy 4:12 – Jim Hess will look the policy for a three-year chair review.

A motion to table policy 2:10 and policy 4:12 was made by Parthasarathi Nag and seconded by Skott Chandler. The vote to table was unanimous.

The following policies were reviewed next:

- a. Disruptive Behavior: Policy 2:7
- b. University Sponsored Activities: Policy 2:13
- c. Performance Review and Evaluation: Policy 4:9
- d. Volunteers: Policy 4:34

A motion to approve all four policies was made by Parthasarathi Nag and seconded by Nancy Roberts. The vote to approve all four policies was unanimous.

5. Minutes from the University Curriculum Committee were reviewed next. Nancy Roberts will keep a file for these minutes.
6. The next Senate meeting will be held via zoom on Wednesday, February 3rd at 3:15 p.m.
7. Parthasarathi Nag and Cheryl Anagnopoulos moved and seconded a motion to adjourn. Motion to adjourn was approved unanimously at 4:40 p.m.

Minutes recorded by
Susan Dana, Secretary