



BLACK HILLS
STATE UNIVERSITY

Request for Experiential Substitution Form for EDFN 295: Pre-Admission Practicum

Coursework will still be required – only 20 hours in the field are waived.

Name _____ Date _____

I am formally requesting that my previous experience be counted as meeting the outcomes of EDFN 295 (Pre-Admission Practicum). These outcomes are to:

- (1) Have an opportunity to **observe and assist** a teacher in a classroom for a minimum of **20 hours**.
- (2) Have a chance to **interact with diverse students** in a K-12 school environment.
- (3) Have an opportunity to **understand each school's culture** and key individuals.
- (4) **Gather information** to determine if teaching is a career one wants to pursue.

Candidate: Please provide verification of successful work experience by describing such experiences on the next page (or back of this page) and then having the school principal, or other supervisor, complete the following information.

Principal/Supervisor: The candidate named above is requesting that her/his **previous work experience in your school** be substituted for the EDFN 295 practicum coursework. Please complete the information below.

Name of School _____

Position Held by Candidate _____

Job Responsibilities _____

Amount of Time in Position _____ Grade Level(s)/Content Area(s) _____

Please verify that the candidate has met all of the outcomes noted above, check the appropriate statement below, and return the form directly to the Director of Field Experiences: jami.kesling@bhsu.edu

_____ Based on the outcomes noted above, I verify that the information stated above is accurate and I recommend that the candidate's experience substitute for 20 hours in EDFN295.

_____ Based on the outcomes noted above, I cannot recommend that the candidate's experience substitute for 20 hours in EDFN 295.

Signature of Principal _____ Date _____

Email of Principal _____

Director of Field Experiences Only. _____ Request Approved _____ Request Denied

Signature of Director of Field Experiences _____ Date _____

BHSU School of Education – Field Experiences Office; 1200 University Unit 9038, Spearfish, SD 57799