

NEW - COMMON TRAVEL (DETAIL) VOUCHER

The newest Common Travel (Detail) Voucher form can now be found on the BHSU website under www.bhsu.edu/travel

Please use this new form for all future travel payment requests. The form can be downloaded from that site to your computer.

Submitted by Anita Haeder on 2023-11-02

TOWN HALL MEETING

Please add the following **TOWN HALL MEETING** date to your calendar:

Wednesday, November 29th

3:30-5:00 p.m. in the Club Buzz

Submitted by Jacky Easton on 2023-11-07

NCHEMS OPEN FORUM

Please mark your calendar **Wednesday, November 15th, 10:00-11:00 a.m in Club Buzz**

The [National Center for Higher Education Management Systems](#) (NCHEMS) was selected by the South Dakota Board of Regents to partner in conducting an in-depth examination of institution and program-level finances. The goal will be to develop a framework for identifying future opportunities and vulnerabilities of South Dakota's public universities. This is especially timely as the landscape of higher education across the nation is rapidly changing, and the goal is that the developed strategy will help each campus to remain competitive in the coming years.

NCHEMS recognizes that institutional financial health is dependent on deliberate strategic enrollment planning with attention to program viability and relevance for a future that will be marked by major changes in demography and the economic demand for talent. The project will feature evidence-based financial stress testing and lead to actionable recommendations to ensure the enduring value and viability of South Dakota's public universities for years to come. NCHEMS' approach to this project is informed by decades of experience as skilled finance analysts and partners in supporting strategic decision making among public higher education systems and states.

To initiate this process, the NCHEMS team will visit each campus to learn more about what makes it unique. This time is an excellent opportunity for us to showcase our institution and ask questions about the proposed outcome. In preparation for their visit, I encourage you to think strategically about our campus (and our newly

created [strategic plan](#)). What makes us great? What can we do to become extraordinary?

Please attend an all-university faculty and staff open forum with NCHEMS on **Wednesday, November 15 from 10:00-11:00 a.m.** The session will be located in **Club Buzz, University Student Union.**

I appreciate your willingness to be a part of this project, and hopefully, we will be able to capitalize on this opportunity and strengthen our already vibrant campus.

Laurie Nichols

You may have noticed you received a calendar invite, your attendance is voluntary.

Submitted by Jacky Easton on 2023-11-07

UNITED WAY CAMPAIGN - BH VS. SD SCHOOL OF MINES

The annual United Way Campaign is off and running! Last year, our campus raised \$3,745 to help organizations in the communities of Spearfish, Belle Fourche, Deadwood, Lead and Whitewood.

New to the campaign this year, BHSU is competing against SD School of Mines for the coveted title of “West River SDBOR United Way Champion.” A traveling trophy has been designed to be kept on the campus of the school who has the higher percentage of employee gifts. Any amount of donation will help us beat the Hardrockers!

There are three ways you can donate:

1. Donate online: [Online UWBH Donation](#). Please be sure to check the “Affiliation with this Organization” and place “BHSU” in the Organization Name box.
2. Fill out an [Electronic Pledge Form](#), print, and return to the HR office (Woodburn 202) or Becca Walters in Marketing and Communications (Woodburn 102). Be sure to place “BHSU” on the “Employer” line.
3. Pick up a pledge form from the HR office or Becca and return to either HR or Becca.

You may elect to give via payroll deduction through the electronic or physical pledge forms.

Every dollar of your contribution remains in the Black Hills!

Thank you for your support!

Submitted by Becca Walters on 2023-11-07

PLEASE ENCOURAGE STUDENTS TO REGISTER FOR FALL 2024!

Fall 2024 registration for all current students will be open on Friday (November 10th) and many students can register today. **As you interact with students, we ask that you please encourage them to make a registration appointment with their advisor as soon as possible** - classes and advisor calendars are quickly filling! Students can schedule with their advisor through JacketHub and should do so **before leaving for winter break**. If students are not registered for Spring 2024, it is imperative that they do so immediately as many classes are nearing or at capacity.

THANK YOU for working with our students to ensure timely registration and the best schedule possible. Your help and encouragement makes their path to graduation clearer and more attainable!

Submitted by Janette Hettick on 2023-11-07

FACULTY/STAFF WORKSHOP: CONFLICT RESOLUTION

Description: If you've worked in higher education for even a short while, you've seen dysfunctional conflict - between students and faculty, among faculty and staff, and between students. Conflict is normal when folks work together toward a goal. And yet, unless our jobs or disciplines have required it, most of us have little or no training in managing conflict productively. In this workshop for faculty and staff, join us to talk about conflict and strategies for conflict resolution. **We'll explore a conflict resolution approach developed by Mary Anne Fleury**, Assistant Professor of Special Education, and consider how we might apply it in our own teaching and work.

When: Tuesday, Nov 14, 3-4pm

Where: JA 103A (RSVP for online option)

RSVP: [RSVP for Conflict Resolution Workshop](#)

Questions? Nicholas.VanKley@BHSU.edu

Submitted by Nick Van Kley on 2023-11-06

NEW CAMPUS DIGITAL SIGNAGE

BHSU is preparing to launch Reach, a new digital signage system, this semester. Reach will have the ability to continuously display campus events and news as well as deliver emergency alerts to select TV screens across campus.

Upon the completion of the Reach installation, communication will be distributed regarding announcement submission.

Submitted by Becca Walters on 2023-11-06

AVAILABLE POSITIONS AT BHSU!

- Athletic Trainer
- Professional Advisor
- Peer & Internship Coordinator
- Assessment & Field Placement Coordinator
- Assistant Athletic Director for Athletics Communications
- Senior Building Maintenance Worker (Electrician)
- Instructor, Health Sciences
- Instructor, Exercise Science
- Assistant Professor, Graphic Design

Submitted by Ruth Moore on 2023-11-06

BH IS THE CAMPUS CLASH CHAMP!

Congratulations to BH student Noah Westergaard as his video was voted the winner in the inaugural “Campus Clash” contest. Noah defeated the SD Mines finalist by nearly 1,000 votes.

With the win, BHSU will receive a professional video shoot with JayByrd Films, an award-winning drone production company, scheduled to come to campus next month. Noah takes home an LG Creator’s Kit which includes: LG TONE Flex Wireless Headset, LG 27” UHD Monitor, LG gram SuperSlim laptop, and LG Gaming Speakers. Thank you to all who voted and led us to victory!

As part of LG Electronics’ series titled “The Rivalries”, a series that highlights college sports’ most intense rivalries, LG created “Campus Clash,” a user-generated video competition aiming to highlight the history and intensity of the Black Hills Brawl between BHSU and SD Mines.

Submitted by Becca Walters on 2023-11-06

E-UPDATE EVENTS: 11/7/2023

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form.

[Event Request](#)

List of Upcoming Events:

Nov. 7th

- 10AM-12PM Professional Document Workshop: Resumes, Cover Letters, & More! *E.Y. Berry Library 175*

Nov. 9th

- 4PM-5PM Free German Language Class, *Woodburn 115*

Nov. 10th

- Veteran's Day (Observed) (NO CLASSES)
- 7PM-9PM BHSU Men's Basketball VS. Oklahoma Christian University, *Donald E. Young Center*
- 7:30PM-9:30PM BHSU Theatre Department Presents: Drop Dead! *Woodburn Black Box Theatre (3rd Floor Woodburn)*

Nov. 11th

- Veteran's Day
- 4PM-6PM Speakeasy Fundraiser, *Joy (Proctor) Krautschun Alumni/Foundation Welcome Center*
- 6PM-8PM BHSU Men's Basketball VS. University of Arkansas Fort Smith, *Donald E. Young Center*
- 7:30PM-9:30PM BHSU Theatre Department Presents: Drop Dead! *Woodburn Black Box Theatre (3rd Floor Woodburn)*

Nov. 12th

- 2PM-3PM Northern Hills Chamber Choral Concert, *Clare & Josef Meier Hall*
- 2PM-4PM BHSU Theatre Department Presents: Drop Dead! *Woodburn Black Box Theatre (3rd Floor Woodburn)*

Nov. 13th

- International Education Week
- IDEA Surveys Administered
- 4PM-5:30PM Geek Speak: The 14th amendment and "equal protection" Who is protected from what and by what standards? *Jonas Academic 110*

Nov. 14th

- International Education Week
- 3PM-4PM Workshop: Conflict Resolution, *Jonas Academic 103A (RSVP for Online Option)*
- 6PM-8PM Culture Expo & Fashion Parade, *Student Union Lobby*

Nov. 15th

- International Education Week
- Faculty Senate Meets
- 11PM-2PM Study Abroad Fair, *Student Union Lobby*

Nov. 16th

- International Education Week
- 10AM-11AM Last Chance Before Graduation: Job Searching! *E.Y Berry Library 175*
- 10:45AM-1:30PM Food Festival In The Hive, *Student Union Cafeteria*
- 4PM-5PM Free German Language Class, *Woodburn 115*
- 5PM-6PM Professional Document Workshop: Resumes, Cover Letters, & More! *E.Y. Berry Library 210*
- 7PM-8PM Dakota Chamber Orchestra Concert, *Clare & Josef Meier Hall*

Nov. 17th

- International Education Week
- University Curriculum Committee Meets
- University Curriculum Committee Proposals Due
- 9:30AM-2PM Yellow Jacket Preview Day, *BHSU Spearfish Campus*
- 7PM Student Recital: Kirsten Johnson, Flute, *Clare & Josef Meier Hall*
- 7PM-9PM BHSU Women's Basketball VS. University of Sioux Falls (S.D.), *Donald E. Young Center*

Nov. 18th

- 4PM-6PM BHSU Women's Basketball VS. Northern State University, *Donald E. Young Center*
- 7PM BHSU Choral Concert, *Clare & Josef Meier Hall*

Nov. 19th

- 2PM BHSU Band Concert, *Clare & Josef Meier Hall*

Nov. 21st

- 6:30PM Northern Hills Honor Bands Festival, *Spearfish High School Auditorium*

Nov. 22nd

- Thanksgiving Holiday (NO CLASSES)

Nov. 23rd

- Thanksgiving Holiday (NO CLASSES)
- Thanksgiving
- 4PM-5PM Free German Language Class, *Woodburn 115*

Nov. 24th

- Thanksgiving Holiday (NO CLASSES)

Nov. 27th

- 5PM-7PM BHSU Women's Basketball VS. South Dakota Mines, *Donald E. Young Center*

CAMPUS E-UPDATE | NOV. 7, 2023

- 7PM-9PM BHSU Men's Basketball VS. South Dakota Mines, *Donald E. Young Center*

Nov. 29th

- 10AM-11AM Professional Document Workshop: Resumes, Cover Letters, & More! *Library 210*
- 5PM-6PM Last Chance Before Graduation: Job Searching! *Library 210*

Nov. 30th

- 6:30PM-8PM BHSU Chamber Singers Madrigal Dinner, *Clare & Josef Meier Hall*

Dec. 1st

- 3PM-4PM Faculty/Staff Book Club: Universal Design for Learning, *Jonas Academic 103A/Online*
- 6:30PM-8PM BHSU Chamber Singers Madrigal Dinner, *Clare & Josef Meier Hall*

Dec. 2nd

- 6:30PM-8PM BHSU Chamber Singers Madrigal Dinner, *Clare & Josef Meier Hall*

Dec. 3rd

- 2PM-3PM Jazz Band Concert, *Clare & Josef Meier Hall*

Dec. 6th

- Finals Prep (NO CLASSES)

Dec. 7th

- Finals
- 3:30PM-4:30PM Toast To The Graduates, *Joy (Proctor) Krautschun Alumni/Foundation Welcome Center*

Dec. 8th

- Finals

Submitted by Charles Williams on 2023-11-06

UPCOMING WORKSHOPS

Drop-In Style Last Chance Before Graduation: Job Searching

When: Thursday, November 16th @ 10 A.M.

Where: E.Y. Berry Library 175

Drop-In Style Professional Document Workshop: Resumes, Cover Letters, & More

When: Tuesday, November 7th @ 10 A.M .

Where: E.Y. Berry Library 175

Drop-In Style Professional Document Workshop: Resumes, Cover letters, & More

When: Thursday, November 16th @ 5 P.M.

Where: E.Y. Berry Library 210

Submitted by BHSU Career Development on 2023-11-06

CHECK OUT THESE LOCAL JOBS!

Please share these with students!

Check out these local jobs on Handshake!

- #8252445 Restaurant Server at Deadwood Miners
- #8327330 K-12th Special Education teacher for the 2023-2024 School Year
- #7351889 Kennel Tech/Animal Caretaker at Marta's
- #7727844 DIRECT SUPPORT PROFESSIONAL at Northern Hills Training Center
- #6885181 Kids Club Kids- Assistant teacher at Spearfish School District

Contact: Careers@BHSU.edu or 605-642-6269

Submitted by Career Development on 2023-11-06

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who have received some kudos! Recent recipients were:

- Heather Maier - Professional Advisor, Student Success Center
- Cassy Medigovich - Professional Advisor, Student Success Center
- Jeffrey Olstad - Senior Building Maintenance Specialist, Facility Services
- Prasanthi Pallapu - Instructional Designer, Academic Affairs
- Anne Stevens - Support Services Analyst, AIMS
- Garrett Stevens - Cybersecurity Engineer, Network & Computer Services
- Casey Thrasher - Support Services Analyst, Network & Computer Services
- Matthew Woodard - Admissions Counselor, Admissions
- Richard Woodworth - Computer Support Analyst, Network & Computer Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do!

Submitted by Ruth Moore on 2023-11-06

BEWARE OF CONSTRUCTION ZONE

Facilities Services will be replacing buried heating pipes from the Donald Young Center to the Facilities Services Physical Plant **starting in the middle of November for approximately one month**. The contractor will trench and bury the pipe between the two buildings. There will be caution fencing around the work site. Please do not walk or crossover this area and use the campus walkways for your safety.

Please contact Facilities Services if you have any questions at 605-642-6244.

Submitted by Debbie Liddick on 2023-11-03

CAMPUS BLOOD DRIVE ON NOVEMBER 15TH

November Blood Drive - The Health Sciences Student Organization and Vitalant are sponsoring a blood drive from 9:30-3:30 on November 15th in the Jacket Legacy Room on the 3rd floor of the Student Union. Blood supplies are dangerously low this year and we can help the local health care system by donating here at BHSU. To register for the blood drive, go to the following website:

<https://donors.vitalant.org/dwp/portal/dwa/appointment/guest/phl/timeSlotsExtr?token=iWah2KmXlpmEgTAfBoqJJB3RkmPrthHMeOuXB7T3koHo%3D>

To save time, complete your Fast Track Health History questionnaire on your computer or mobile device (smartphone or tablet) *before* you come to the drive. **The health history must be completed the same day you donate; it cannot be completed a day or two ahead of time.** To access the questionnaire, go to the following [website](#).

Vitalant can accept a Fast Track Ticket from most mobile devices as long as their staff can scan the ticket's barcode on your device. Or, print and bring the Fast Track Ticket with you.

Important: Before you start the questionnaire, please enter your first and last name exactly as it appears on your donor ID card (if you don't have a card, use your legal name). Do not use punctuation marks or special characters unless you see it on your ID card.

If you have any questions you can email Dr. Charlie Lamb at Charles.lamb@bhsu.edu.

Submitted by Charles Lamb on 2023-11-03

LEARN TO SWIM CAMP NOV. 18 AND 19TH

Little Jackets Learn to Swim Camp will be held Nov. 18th and 19th for all kids ages 3 and up at the campus pool. Instructors from the BHSU Triathlon team will be teaching all levels for swimmers during four sessions over the two days and will also include water safety lessons and activities. Dry land games and water games will be played both days and snacks will be provided after both the morning and afternoon session each day. All camp participants will be assessed on their ability levels upon arrival to camp and placed in groups of swimmers with equal abilities. Contact Connie Feist at connie.feist@bhsu.edu or call 701240-1485 for more information and to receive the registration form.

Submitted by Connie Feist on 2023-11-02

VETERANS DAY LIBRARY HOURS

The E. Y. Berry Library-Learning Center will be closed Friday, Nov. 10th through Sunday, Nov. 12th for the Veterans Day holiday. Normal hours resume Monday, Nov. 13, 2023.

Submitted by Lori Terrill on 2023-11-02

TWO-PART GEEK SPEAK ON THE 14TH AMENDMENT

Our final Geek Speaks of the semester comprise a two-part discussion of the 14th Amendment, hosted by Craig Christensen. Craig Christensen, a 1968 BHSU graduate and former lecturer at the law schools of the University of Colorado and University of Denver, spent 48 years practicing law—including a win at the Supreme Court.

Monday, November 6 @ 4:00 p.m. in Jonas 110: The 14th Amendment and the doctrine of incorporation. What do “privileges and immunities “ and “ due process” mean and how do they affect us?

The 14th Amendment to the United States Constitution was adopted shortly after and as a result of the Civil War. It marked the first time that the Constitution began to regulate the conduct of the various states toward their citizens and the rights of those citizens. Without the 14th Amendment we likely would not have had the same debates about abortion, guns, affirmative action or many other contentious issues as the states would likely have remained largely free of the Bill of Rights. Even with the ratification of the Amendment the application of the Bill of Rights and other rights has been slow and incremental taking more than 140 years. We will discuss how the Amendment affects this issues and how we got here in two sessions.

Monday, November 13 @ 4:00 p.m. in Jonas 110: The 14th amendment and “equal protection” Who is protected from what and by what standards?

The 14th Amendment to the United States Constitution was adopted shortly after and as a result of the Civil War. It marked the first time that the Constitution began to regulate the conduct of the various states toward their citizens and the rights of those citizens. Without the 14th Amendment we likely would not have had the same debates about abortion, guns, affirmative action or many other contentious issues as the states would likely have remained largely free of the Bill of Rights. Even with the ratification of the Amendment the application of the Bill of Rights and other rights has been slow and incremental taking more than 140 years. We will discuss how the Amendment affects this issues and how we got here in two sessions.

Submitted by Dr. Courtney Huse Wika on 2023-08-16



THANKSGIVING MEAL DONATIONS FOR STUDENTS! WE NEED YOUR HELP!

Dear Colleagues,

If you're interested in helping students who have no place to go for Thanksgiving, we are taking \$20 donations to help pay for a Thanksgiving meal at Perkins. Students will be able to sign up and get a ticket to go to Perkins on Thanksgiving day to enjoy a turkey meal with all the trimmings and a slice of pie. They will be open until 4 pm that day. If you want to donate, you can deliver your \$20 (or any other denomination) to Dean of Students Jane Klug in the Student Union, room 105E. Or, you can [Venmo your donation to John Ginther](#).

Thank you in advance for your generosity. We truly appreciate it! Happy Thanksgiving!

Submitted by Jane Klug on 2023-11-14

TOWN HALL MEETING

Please add the following TOWN HALL MEETING date to your calendar:

Wednesday, November 29th

3:30-5:00 p.m. in the Club Buzz

Submitted by Jacky Easton on 2023-11-14

TIMESHEETS DUE EARLY: TUESDAY 11/21 BY 9AM

TIMESHEETS MUST BE SUBMITTED EARLY THIS MONTH ON SNAP BY: TUESDAY, NOVEMBER 21, 2023 BY 9:00AM MDT

Please note, missed timesheet submissions or approvals will cause a delay in pay so be mindful of the deadline!!

Timesheets for November 2023: 10/22/2023-11/21/2023

Employees - Timesheets must be completed by 9:00 AM MDT on Tuesday, November 21, 2023

Supervisors - All timesheets must be approved by 4:00 PM MDT on Tuesday, November 21, 2023

CSA and NFE Overtime Eligible Employees: (HOURLY)

- There are 176 hours in the October 22 - November 21 pay period.
- Please enter 8 holiday hours on Friday, November 10th in observance of the Veteran's Day Holiday.

- *An employee who is required to work on the date a holiday is observed will receive 8 hours of holiday pay and hours worked.*
- *Eligible part-time employees will receive prorated holiday pay.*
- If approved annual, sick, or comp time are used in any combination with hours worked, and totals more than 40 hours during the work week, the leave **MUST** be reduced to bring the total hours paid to 40 hours for the week.
- Please send leave requests through the Leave Request System

CSA and NFE Overtime Exempt Employees: (SALARY)

- Please send leave requests through the Leave Request System
 - Exempt must take leave in 8-hour increments.
- The Holiday Hours will populate during payroll processing, you do not need to add to your timesheet.

Faculty:

- Please send leave requests through the Leave Request System
 - Exempt must take leave in 8-hour increments.
- The Holiday Hours will populate during payroll processing, you do not need to add to your timesheet.

Supervisors:

- Please ensure your employees are requesting the *appropriate* time off and that the leave requests are approved *prior* to approving their timesheet.
- Please make sure to have a proxy set up for when you are out of the office or have last minute change of plans. This can be updated directly in SNAP.
- Review hours to ensure there are at least 40 hours accounted for Sunday - Saturday each week for CSA/NFE OT Eligible Employees.

Supervisors of Students:

- Please notify your student workers of when timesheets are due.
- Review timesheets for appropriate hours and days worked.
- Ensure student's hours are entered on SHIFT 1 only.

Please reach out to Jessica.Dold@sdstate.edu with any questions or concerns. Thank you!

Submitted by Tamara Merkwon on 2023-11-13

NCHEMS OPEN FORUM

The NCHEMS Open Forum is tomorrow, **Wednesday, November 15th, 10:00-11:00 a.m in Club Buzz.**

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Laurie Nichols

You may have noticed you received a calendar invite, your attendance is voluntary.

Submitted by Jacky Easton on 2023-11-14

LIBRARY HOURS - THANKSGIVING BREAK

Wednesday 11/22: 7:30 a.m. - 5:00 p.m.

Thursday 11/23 through Sunday 11/26: Closed

Regular hours resume on Monday 11/27

Submitted by Lori Terrill on 2023-11-14

CAMPUS BLOOD DRIVE ON NOVEMBER 15TH

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Thank you for transforming the lives of patients with your lifesaving gift!
If you have any questions you can email Dr. Charlie Lamb at Charles.lamb@bhsu.edu.

Submitted by Charles Lamb on 2023-11-13

E-UPDATE EVENTS: 11/14/2023

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Event Request

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Dec. 1st

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Dec. 2nd

- 6:30PM-8PM BHSU Chamber Singers Madrigal Dinner, *Clare & Josef Meier Hall*

Dec. 3rd

- 2PM-3PM Jazz Band Concert, *Clare & Josef Meier Hall*

Dec. 6th

- Finals Prep (NO CLASSES)

Dec. 7th

- Finals
- 3:30PM-4:30PM Toast To The Graduates, *Joy (Proctor) Krautschun Alumni/Foundation Welcome Center*

Dec. 8th

- Finals
- 5PM-7PM BHSU Women's Basketball VS. Metropolitan State University of Denver, *Donald E. Young Center*
- 7PM-9PM BHSU Men's Basketball VS. Metropolitan State University of Denver, *Donald E. Young Center*

Dec. 9th

- 10AM Commencement, *Donald E. Young Center*

- **4PM-6PM** BHSU Women's Basketball VS. Colorado School of Mines, *Donald E. Young Center*
- **6PM-8PM** BHSU Men's Basketball VS. Colorado School of Mines, *Donald E. Young Center*

Submitted by Charles Williams on 2023-11-13

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who have received some kudos! Recent recipients were:

- Aric Bakeberg - Professional Advisor, Student Support Services
- Carissa Deming - Professional Advisor, Student Support Services
- Nathan Feldt - Professional Advisor, Student Support Services
- Ashley Kirchner - Director, Student Support Services
- Urla Marcus - Director, American Indian Studies
- Rosie Sprague - Instructor, American Indian Studies

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do!

Submitted by Ruth Moore on 2023-11-13

BH TRAILING SD MINES IN 2023 UW CAMPAIGN

With roughly one month remaining in the 2023 campaign, four percent of BH employees have donated to United Way of the Black Hills compared to 11 percent of SD School of Mines employees. Let's finish strong and take down those Hardrockers! New to the campaign this year, BHSU is competing against SD School of Mines for the coveted title of "West River SDBOR United Way Champion." A traveling trophy has been designed to be kept on the campus of the school who has the higher percentage of employee gifts. Any amount of donation will help us beat the Hardrockers!

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2. Fill out an [Electronic Pledge Form](#), print, and return to the HR office (Woodburn 202) or Becca Walters in Marketing and Communications (Woodburn 102). Be sure to place “BHSU” on the “Employer” line.
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You may elect to give via payroll deduction through the electronic or physical pledge forms.

Every dollar of your contribution remains in the Black Hills!

Thank you for your support!

Submitted by Becca Walters on 2023-11-13

BHSU CAMPUS CONNECT (TDX) KNOWLEDGE BASE TRAINING

As Chuck mentioned at the last town hall, BHSU is redesigning our website to focus on recruiting and prospective students. Part of that transition is moving internally focused webpages into our new knowledge base system, BHSU Campus Connect. Network Computer Services will hold a training session on November 28th from 10am to 11am in Jonas 205 and via Zoom: <https://bhsu.zoom.us/j/99596656984>. Topics will include what is BHSU Campus Connect, how to access the new system, how to create knowledge base articles, and the different permissions that can be applied to articles. Whether you are joining in person or through Zoom, please fill out this two-question form so we can grant you permission to create articles before the class: <https://forms.office.com/r/EQw2fwmjk3>

Submitted by Ryan Delzer on 2023-11-09

LEARN TO SWIM CAMP NOV. 18 AND 19TH

Little Jackets Learn to Swim Camp will be held Nov. 18th and 19th for all kids ages 3 and up at the campus pool. Instructors from the BHSU Triathlon team will be teaching all levels for swimmers during four sessions over the two days and will also include water safety lessons and activities. Dry land games and water games will be played both days and snacks will be provided after both the morning and afternoon session each day. All camp participants will be assessed on their ability levels upon arrival to camp and placed in groups of swimmers with equal abilities. Contact Connie Feist at connie.feist@bhsu.edu or call 701-240-1485 for more information and to receive the registration form.

Submitted by Connie Feist on 2023-11-07

14TH AMENDMENT GEEK SPEAK

The second part of our two-part Geek Speak on the 14th Amendment will be held Monday, November 20th at 4:00 p.m. in Jonas 110. This is a rescheduled time slot for Part II.

Please join us!

Submitted by Dr. Courtney Huse Wika on 2023-11-07

WELLNESS SURVEY- STRATEGIC PLANNING

As part of the BHSU Strategic Plan, the Building on a Supportive Work Environment group has created a survey to get campus feedback on employee wellness options. The survey is 6 questions long, anonymous, and will be reviewed by the Building on a Supportive Work Environment group. If you have five minutes, please consider taking the survey!

<https://forms.office.com/r/S5K0Dd4JwZ>

Submitted by Samantha Smith on 2023-11-07

LAKOTA OMNICIYE CULTURAL HOLIDAY EXCHANGE

Lakota OmnicIye and the Center for American Indian Studies is once again spearheading the annual Cultural Holiday Exchange (Toy Drive) at Black Hills State University. Please pick an angel off of our wish trees located outside of Jonas 108 and in the library. Donations of money, school supplies, and other gifts will be accepted to ensure that each child's wish is fulfilled. BH students will transport gifts to this year's school: Oceti Sakowin Community Academy in Rapid City in early December. Drop off sites include the Library, Center for American Indian Studies: Jonas 101, and J108 The deadline to drop off gifts/donations is Monday, November 27th. Thank you for your generosity and happy holidays!

Submitted by Alberta Miner on 2023-11-07

BEWARE OF CONSTRUCTION ZONE

Facilities Services will be replacing buried heating pipes from the Donald Young Center to the Facilities Services Physical Plant **starting in the middle of November for approximately one month**. The contractor will trench and bury the pipe between the two buildings. There will be caution fencing around the work site. Please do not walk or crossover this area and use the campus walkways for your safety.

Please contact Facilities Services if you have any questions at 605-642-6244.

Submitted by Debbie Liddick on 2023-11-03

IDEA SURVEYS

IDEA surveys have opened for your courses. Instructors should already have received an email with information on completing Objective Selection Forms for each course section being surveyed. Please do carve out time during your face-to-face courses for students to fill out the surveys as this will greatly impact the response rate. Reports on students' responses will be sent out after final grades have been submitted for the semester.

All IDEA surveys will close December 1st. The link students will use for filling out their surveys is <https://sdbor.campuslabs.com/courseeval/>, which they have already received via email.

Submitted by Rebecca Rodriguez on 2023-11-01

NOVEMBER GEEK SPEAKS

Just a reminder: please join us for "Madness in Popular Culture: The Insanity of Women" on October 30th at 4:00 p.m. in Jonas 110!

Then: our final Geek Speaks in November comprise a two-part discussion of the 14th Amendment, hosted by Craig Christensen. Craig Christensen, a 1968 BHSU graduate and former lecturer at the law schools of the University of Colorado and University of Denver, spent 48 years practicing law—including a win at the Supreme Court.

Monday, November 6 @ 4:00 p.m. in Jonas 110: The 14th Amendment and the doctrine of incorporation. What do “privileges and immunities “ and “ due process” mean and how do they affect us?

The 14th Amendment to the United States Constitution was adopted shortly after and as a result of the Civil War. It marked the first time that the Constitution began to regulate the conduct of the various states toward their citizens and the rights of those citizens. Without the 14th Amendment we likely would not have had the same debates about abortion, guns, affirmative action or many other contentious issues as the states would likely have remained largely free of the Bill of Rights. Even with the ratification of the Amendment the application of the Bill of Rights and other rights has been slow and incremental taking more than 140 years. We will discuss how the Amendment affects this issues and how we got here in two sessions.

Monday, November 13 @ 4:00 p.m. in Jonas 110: The 14th amendment and “equal protection” Who is protected from what and by what standards?

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Submitted by Courtney A Huse-Wika on 2023-08-16



POLICIES & PROCEDURES

The following policy/policies have been adopted, revised, or reviewed and approved by the President.

- [Freedom of Expression Statement](#)

[Click here](#) to view the full Policy & Procedure web page.

Submitted by Jacky Easton on 2023-11-21

TOWN HALL MEETING

Please plan to attend the upcoming Town Hall Meeting

**Wednesday, November 29th
3:30 - 5:00 p.m. in Club Buzz**

[Click Here](#) for the November 29th Agenda

Submitted by Jacky Easton on 2023-11-20

E-UPDATE EVENTS: 11/21/2023

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form.

Event Request

List of Upcoming Events:

Nov. 21st

- 6:30PM Northern Hills Honor Bands Festival, *Spearfish High School Auditorium*

Nov. 22nd

- Thanksgiving Holiday (NO CLASSES)

Nov. 23rd

- Thanksgiving Holiday (NO CLASSES)
- Thanksgiving
- 4PM-5PM Free German Language Class, *Woodburn 115*

Nov. 24th

- Thanksgiving Holiday (NO CLASSES)
- Administrative Leave Day

Nov. 27th

- 5PM-7PM BHSU Women's Basketball VS. South Dakota Mines, *Donald E. Young Center*
- 7PM-9PM BHSU Men's Basketball VS. South Dakota Mines, *Donald E. Young Center*

Nov. 29th

- 10AM-11AM Professional Document Workshop: Resumes, Cover Letters, & More! *Library 210*
- 5PM-6PM Last Chance Before Graduation: Job Searching! *Library 210*

Nov. 30th

- 6:30PM-8PM BHSU Chamber Singers Madrigal Dinner, *Clare & Josef Meier Hall*

Dec. 1st

- 3PM-4PM Faculty/Staff Book Club: Universal Design for Learning, *Jonas Academic 103A/Online*
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Dec. 2nd

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Dec. 3rd

- 2PM-3PM Jazz Band Concert, *Clare & Josef Meier Hall*

Dec. 6th

- Finals Prep (NO CLASSES)

Dec. 7th

- Finals
- 3:30PM-4:30PM Toast To The Graduates, *Joy (Proctor) Krautschun Alumni/Foundation Welcome Center*

Dec. 8th

- Finals
- 5PM-7PM BHSU Women's Basketball VS. Metropolitan State University of Denver, *Donald E. Young Center*
- 7PM-9PM BHSU Men's Basketball VS. Metropolitan State University of Denver, *Donald E. Young Center*

Dec. 9th

- 10AM Commencement, *Donald E. Young Center*
- 4PM-6PM BHSU Women's Basketball VS. Colorado School of Mines, *Donald E. Young Center*
- 6PM-8PM BHSU Men's Basketball VS. Colorado School of Mines, *Donald E. Young Center*

Dec. 18th

- Final Grades Due

Submitted by Charles Williams on 2023-11-20

RECEPTION FOR NEW BHSU PRESIDENT TO BE HELD NOV. 28

Black Hills State University will introduce its 12th President, Steve Elliott, Nov. 28 from 4 - 6 p.m. at The Joy Center on the campus of BHSU.

The Spearfish community and BHSU campus are invited to the welcome reception honoring Elliott. Regent Jeff Partridge, chairman of the search committee, will emcee a short program. Refreshments will be served.

Elliott will officially begin his new role at BHSU Dec. 22, 2023.

Submitted by Becca Walters on 2023-11-20

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You may elect to give via payroll deduction through the electronic or physical pledge forms.

Every dollar of your contribution remains in the Black Hills!

Thank you for your support!

Submitted by Becca Walters on 2023-11-20

NOVEMBER TRIO STUDENT OF THE MONTH

Sydnee Kjellsen is the TRIO November Student of the Month. Sydnee is from Newell, South Dakota and is pursuing a major in elementary education. She says that her teachers helped her to become the person that she is today, and she wants the opportunity to do the same for future generations. Sydnee has chosen elementary education to change the lives of upcoming generations of students. When asked, Sydnee stated that she chose to apply to TRIO for the added support that she could find directly on campus. Through Student Support Services, Sydnee has utilized her advisor, Aric Bakeberg, and the free printing offered to TRIO Students. When asked what her long-term career goals are, she mentions that she aspires to be a school counselor someday. Her Advisor Aric Bakeberg says, “Sydnee is very involved in her education and determined to do her very best. She utilizes the resources available to her, prepares for what will come next, and is not afraid to ask questions or get assistance when needed. I am excited to see Sydnee's hard work and persistence drive her forward toward any goal she sets.”

Submitted by Ashley Kircher on 2023-11-20

STATE OF SD - THE BUREAU BUZZ PODCAST

Check out the newest episodes of The Bureau Buzz at [Bureau Buzz - South Dakota Bureau of Human Resources \(SD BHR\)](#)

This new podcast is designed to give you a behind the scenes peek at state government, in a format that you can listen to whenever it's convenient for you.

SDBOR employees will need to listen to these podcasts by clicking on the YouTube link (not the SDLearn link).

November's Mini-Episode is Christmas at the Capitol!

Submitted by Melissa Hart on 2023-11-17

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Athletic Trainer
- Professional Advisor

- Peer and Internship Coordinator
- Assistant Athletic Director, Communications
- Field and Assessment Coordinator
- Technology and Online Resources Librarian
- Sr. Maintenance Building Worker
- Assistant Professor, Graphic Design

Submitted by Ruth Moore on 2023-11-17

WELCOME NEW BHSU EMPLOYEES!

Let's give a **Big, Warm, BHSU** Welcome to the new employees on campus!

Thomas Donovan - Assistant Athletic Director, Compliance

Elizabeth Freer - Director, SD CEO West

Submitted by Ruth Moore on 2023-11-17

JACKET CONNECT (FORMERLY BHSU CAMPUS CONNECT) TRAINING

In the last eUpdate, an old name was used for the new Knowledge Base system that is being launched. The correct name is Jacket Connect. The below information is the same as the previous update, so if you have already signed up, you do NOT need to resubmit the form or change the Zoom link.

BHSU is redesigning our website to focus on recruiting and prospective students. Part of that transition is moving internally focused webpages into our new knowledge base system, Jacket Connect. Network Computer Services will hold a training session on November 28th from 10am to 11am in Jonas 205 and via

Zoom: <https://bhsu.zoom.us/j/99596656984>. Topics will include the following:

- What is Jacket Connect?
- Process for accessing the new system.
- Process for creating knowledge base articles.
- What permissions can be applied to articles?

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Submitted by Ryan Delzer on 2023-11-16

LAKOTA OMNICIYE CULTURAL HOLIDAY EXCHANGE

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Submitted by Debbie Liddick on 2023-11-03



TOWN HALL MEETING

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TOMORROW - WEDNESDAY, NOVEMBER 29th

3:30 - 5:00

Club Buzz

[Click here](#) for Agenda

Submitted by Jacky Easton on 2023-11-28

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Submitted by Becca Walters on 2023-11-20

LOST AND FOUND

A lost and found box is currently in the administrative suite of the student union. If you have lost or found an item, please contact the administrative suite. This is the lost and found for the entire campus. Thank you!

Submitted by Steve Meeker on 2023-11-28

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who have received some kudos! Recent recipients were:

- Jacky Easton - Executive Administrative Assistant, Office of the President
- Nathan Feldt - Professional Advisor, Student Support Services

- Jesse Gramm - Student Engagement Coordinator

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do!

Submitted by Ruth Moore on 2023-11-27

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Dec. 11th

- **Finals**

Dec. 12th

- **Finals**

Dec. 13th

- **Finals**

Dec. 18th

- **Final Grades Due**

Dec. 25th

- **Staff Holiday**
- **Christmas Day - Staff Holiday**

Dec. 26th

- **Administrative Leave Day**

Submitted by Charles Williams on 2023-11-27

DO LESS DECEMBER!

Not all times of the year are created equally. Some are just busier than others. December can be one of those times. With the hustle of preparing for the holidays, traveling and added engagements at school and other places, December can leave us depleted. Rather than feeling joyous and grateful, we're left with feelings of

resentment and exhaustion. Thinking ahead and making intentional decisions about commitments this time of year can help us enjoy the holiday season more fully. As we enter December, here are a few tips to keep in mind!

Now is the time! Look at your schedule for the next month and plan accordingly. If you have extra appointments you've made in advance but now realize it is too much, reschedule. It's okay to change your mind! Should you overschedule yourself despite your best planning, reschedule minor appointments to next month to help take a few things off your plate.

Say no when necessary! Remember to give yourself permission to say no to activities, parties, or other engagements. Most of us have a full plate before the holiday season even begins and prioritizing what we are willing to commit to is necessary. Be realistic and remember the power and peace that comes from saying "Thank you but I won't be able to make it."

Keep expectations realistic. When you are spending time with family and friends, keep your expectations realistic as to what this will look like. Avoid perfectionistic thinking. Don't expect people to be different than who they have been. Keeping realistic expectations helps us to feel more joy and avoid being disappointed.

Try to support a healthy lifestyle! No one is saying you can't eat dessert or enjoy the pleasures of the season. However, keep it in perspective. Changing your diet or sleeping habits drastically can change your overall emotional and physical well-being. Enjoy the season and celebrations but keep alcohol to a minimum. If you've been prescribed medication, stay the course and be consistent.

Communicate early to others on how they can support you. Now is not the time to do everything alone. Ask for help and delegate responsibilities to those who love and support you!

Remember the holiday season is a marathon, not a sprint!

Submitted by Rebecka Funk on 2023-11-27

CHECK OUT THESE INTERNSHIP OPPORTUNITIES!

Please share these with students!

Check Out These Internship Opportunities!

EIDE BAILLY Spring/Summer 2024 -Accounting Intern (Assurance or Tax):

<https://campus-eidebailly.icims.com/jobs/5691/accounting-intern-sioux-falls-%28assurance-or->

[tax%29/job?mode=view&mobile=false&width=750&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240](#)

FIRST BANK & TRUST Fall 2023/Spring 2024 -IT Services Intern & Summer 2024 - Compliance Intern and Marketing Intern
<https://www.bankeasy.com/about-us/join-our-team/internship-program>

JOURNEY CONSTRUCTION Summer 2024 -Bridge Construction Field Intern: <https://journeyconstruction.applicantpro.com/jobs/3082292>
& Building Construction Project Engineer
Intern: <https://journeyconstruction.applicantpro.com/jobs/3082296>

NORTHWESTERN MUTUAL Summer 2024 -Financial Representative Internships: <https://www.northwesternmutual.com/internships/>

POET Summer 2024 -Agronomy Intern, CAD Drafter Intern, Engineering Intern, Environmental Engineering Intern, Health & Safety Intern, International Logistics Intern, Mechanical and Milling Engineering Intern, Merchandiser Intern, Process Engineering Intern, Quality Assurance Intern, Research Intern, and Structural Engineering Intern
<https://poet.com/neversatisfied#internships>

STARTUP SIOUX FALLS Spring/Summer 2024 -MVP Internships
https://www.startupsioxford.com/wp-content/uploads/2023/08/MVP-Internship_Job-Description.pdf

MARSH & MCLENNEN AGENCY Summer 2024 -Insurance Internship
https://careers.marshmclennan.com/global/en/job/R_245067/Insurance-Intern-Summer-2024-Sioux-Falls-SD-MMA-Upper-Midwest

ELO CPAs & ADVISORS Spring/Summer 2024 -Accounting Internship
<https://secure.paystubz.com/ta/elocpa.careers?CareersSearch>

PRESIDIO COMPONENTS Spring/Summer 2024 -Mechanical Engineering Intern

- Must be able to commit at least 20 hours a week at the plant. Schedule can be flexible to accommodate school.
- Experience with/is proficient in OneCNC preferred.
- Machine shop experience preferred.
- Good communication skills required.

This internship could develop into full time employment. To apply, email resume to Linda@presidiocomponents.com.

Submitted by Career Development on 2023-11-27

CHECK OUT THESE LOCAL JOBS ON HANDSHAKE!

Please share these with students!

Check Out These Local Jobs on Handshake!

- #8313704 Senior Tax Accountant at Accurant LLC
- #8318843 Sales Trainee Outside Sales - Builders FirstSource
- #8351052 Youth Development Staff at Boys & Girls Clubs
- #8326566 Tax Intern at Crow Peak Accounting Inc
- #8391394 BHSU Young Center Operations Specialist - Christmas Break Shifts

Contact: Careers@BHSU.edu or 605-642-6269

Submitted by Career Development on 2023-11-27

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