

E-UPDATE EVENTS: 02/06/2024

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form.

Event Request

List of Upcoming Events:

Feb. 7th

- Faculty Senate Meets
- 9AM-3:30PM BHSU Blood Drive, *Jacket Legacy Room (Student Union)*

Feb. 8th

- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Feb. 9th

- University Curriculum Committee Proposals Due

Feb. 12th

- 1-2PM Faculty Workshop: Getting Started with Flipped Teaching, *Jonas Academic 103A or Online*

Feb. 13th

- 10-11AM Professional Document Workshop: Resumes, Cover Letter, & More! *E.Y. Berry Library 210*
- 3-5PM Drop-In Style Professional Document Workshop: Resumes, Cover Letters, & More! *E.Y. Berry Library 171 (Career Development Space)*
- 6-8PM Mardi Gras Party, *The Newman Center*

Feb. 14th

- 8:30AM-2:30PM Spearfish Middle School Science Fair, *Donald E. Young Center Field House*

Feb. 15th

- CSA/NFE Supervisor/Employee Meet for Evaluations Due
- 8:30AM-4:30PM Entrepreneur Essentials, *BHSU Rapid City*
- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Feb. 16th

- University Curriculum Committee Meets
- 4-9PM BHSU Drumline Performance at BHSU Basketball Game, *Donald E. Young Center*
- 5-7PM BHSU Women's Basketball VS. University of Colorado at Colorado Springs, *Donald E. Young Center*
- 7-9PM BHSU Men's Basketball VS. University of Colorado at Colorado Springs, *Donald E. Young Center*

Feb. 17th

- 3-8PM BHSU Pep Band Performance at BHSU Basketball Game, *Donald E. Young Center*
- 4-6PM BHSU Women's Basketball VS. Regis University, *Donald E. Young Center*
- 6- 8PM BHSU Men's Basketball VS. Regis University, *Donald E. Young Center*
- TBA BHSU Women's Track & Field VS. Stinger Open, *Donald E. Young Center*
- TBA BHSU Men's Track & Field VS. Stinger Open, *Donald E. Young Center*

Feb. 19th

- President's Day (NO CLASS)

Feb. 21st

- Faculty Senate Meets
- 2-4:15PM Faculty Workshop: Student-Centered Syllabi, *Jonas Academic 103A or Online*

Feb. 22nd

- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Feb. 23rd

- TBA BHSU Men's Track & Field VS. RMAC Indoor Championships, *Donald E. Young Center*
- 7:30-9:30PM Little House On The Prairie The Musical, *Woodburn Theater, 2nd Floor*

Feb. 24th

- 7:30-9:30PM Little House On The Prairie The Musical, *Woodburn Theater, 2nd Floor*

Feb. 25th

- 2-4PM Little House On The Prairie The Musical, *Woodburn Theater, 2nd Floor*

Feb. 27th

- 5-6PM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 28th

- 10-11AM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 29th

- 9AM-12PM 2024 Yellow Jackets Job & Internship Fair! *1625 Saint Joe Street, Spearfish, SD*
- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 1st

- CSA/NFE Employee Acknowledges Evaluation Due
- 10:45AM-1PM First Friday Lunch, *The Hive (Student Union)*

- 4-9PM BHSU Drumline Performance at BHSU Basketball Game, *Donald E. Young Center*
- 5-7PM BHSU Women's Basketball VS. Colorado Christian University, *Donald E. Young Center*
- 7-9PM BHSU Men's Basketball VS. Colorado Christian University, *Donald E. Young Center*
- 7-8PM Faculty Recital, *Claire & Josef Meier Hall*

Mar. 2nd

- 12-2PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 2-4PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 4-6PM BHSU Women's Basketball VS. Chadron State College, *Donald E. Young Center*
- 6-8PM BHSU Men's Basketball VS. Chadron State College, *Donald E. Young Center*
- 7-8PM BHSU Spring Band Concert, *Claire & Josef Meier Hall*

Mar. 3rd

- 11AM-1PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 1-3PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*

Mar. 4th

- Midterm

Submitted by Charles Williams on 2024-02-05

ACCEPTING NOMINATIONS FOR SPIRIT OF BH AWARD

The BHSU Alumni Association is sponsoring the 33rd annual Spirit of BH Award and is requesting nominations for this year's recipient. This award will be presented at the Student Volunteer Awards Celebration on Tuesday, April 16th.

On behalf of the alumni association, I am requesting your help to identify a student who has demonstrated an enthusiasm of learning while making significant contributions that reflect favorably on the university and larger community. The selection committee is made up of faculty, staff, and board members.

Please use this nomination form. Deadline to submit an entry for the Spirit of BH Award is Thursday, March 7th.

For more information please contact Tom.Wheaton@BHSU.edu or 642-6446.

Submitted by Tom Wheaton on 2024-02-01

2024-2025 FAFSA UPDATE

On Tuesday, the Department of Education announced that institutions will begin receiving 2024-25 FAFSA data in the “first half of March” which is a change from their earlier notice of by the end of January 2024.

What does this mean for students?

- Students should still submit their 2024-25 FAFSA forms.
- Students will be able to make corrections after the initial FAFSA is processed.
- Students should see aid offer information in late spring/early summer.
- BHSU institutional scholarship applications will not be affected by this delay.

If you have any questions or concerns, please reach out to the Student Financial Aid Office via email at BHSUfinancial@bhsu.edu, phone at 605-642-6145, or in person at Woodburn 114.

Submitted by Stephen Detlefs on 2024-02-02

CAMPUS MASTER PLAN SURVEY

BHSU Facilities Services is currently in the process of developing a New Campus Master Plan with Co-Op. We would love to have your feedback and input that reflects the vision and needs of the staff, faculty, and students at BHSU. If you have not already completed this survey, we would encourage you to take the 10-minute survey linked below by March 15, 2024.

Thank you, in advance, for completing this survey!

Campus Master Plan Survey: <https://bhsu-master-plan.webflow.io/>

Submitted by Debbie Liddick on 2024-02-05

SDRS RETIRE READY

The South Dakota Retirement System (SDRS) has created **Retire Ready**, a new virtual format for group presentations. The SDRS Retire Ready series will consist of four short presentations, all designed to increase your financial awareness and help you prepare for retirement. These 45-60 minute presentations are held via ZOOM every Wednesday on a rotating-basis. **All SDRS members, at any stage of their career, will benefit from the information provided.**

SDRS 101: Take a more detailed look at the system and its benefits, including how retirement benefits are calculated, understanding your annual Personal Benefits Statement, availability of survivor and disability benefits, and more.

- February 7, 2024

4:00 PM CT/3:00 PM MT - [Register via ZOOM](#)

SDRS-SRP & SPP: Retirement is expensive and additional personal savings will be key to having a financially successful retirement. Learn more about how the SDRS Supplemental Retirement Plan (SRP) and SDRS Special Pay Plan (SPP) can help you save more for your retirement.

- February 14, 2024

4:00 PM CT/3:00 PM MT - [Register via ZOOM](#)

Steps to Financial Success: Build on your budgeting and savings skills and take charge of your finances to be more prepared for retirement.

- February 21, 2024

4:00 PM CT/3:00 PM MT - [Register via ZOOM](#)

Q&A Session: Ask your questions and get answers from SDRS staff. Every session will have unique questions from our members, so feel free to tune in often.

- February 28, 2024

4:00 PM CT/3:00 PM MT - [Register via ZOOM](#)

SDRS Lunch and Learn

Grab your lunch and join us to learn more about SDRS, your benefits, ask questions, and more! Held on the second Tuesday of each month.

- February 13, 2024

1:10 PM CT/12:10 PM MT - [Register via ZOOM](#)

Submitted by Cassie Maser on 2024-02-01

LAKOTA OMNICIYE INDIAN TACO FUNDRAISER

Come support the Lakota Omniciye Indian Taco Sale fundraiser.

Tacos will be sold 2/7/24 under the bookstore at 11 am until sold out.

All proceeds will support the annual Wacipi held April 13, 2024. Thank you!

Submitted by Alberta Miner on 2024-01-29

FACULTY WORKSHOP: GETTING STARTED WITH FLIPPED TEACHING

Description: In a classic college course, students are assigned reading before a class session. The instructor then covers the assigned content through lecture (perhaps with discussion or through a demonstration) in a subsequent class. Students then take the knowledge they've built and apply it or transform it by completing an assignment or preparing for an upcoming test. In this traditional college classroom, students do the most challenging cognitive labor on their own after they receive a (hopefully compelling) presentation from the instructor on the relevant content.

Flipped learning re-orders that pattern, putting more passive learning activities (like listening to or watching lectures) outside of class and putting the most active, cognitively challenging activities (like applying concepts, solving problems, answering open questions) within the class session. A growing trend in higher education, particularly as students and instructors gain familiarity with asynchronous classes, flipped teaching is well supported by educational research. Join this workshop to hear from BHSU faculty who use flipped structures to teach their courses, explore some of the research that justifies flipped teaching, and generate some ideas for getting started down the road to flipping a class.

Hosts: Katrina Jensen (Chemistry), Jill Trimble (Mathematics), Nick Van Kley

When: Monday, February 12, 1:00pm - 2:00pm

Where: JA 103A (RSVP for online option)

RSVP for this workshop: [Flipped Teaching RSVP Form](#)

Questions? Email Nicholas.VanKley@bhsu.edu or visit the [Center for Faculty Innovation BHSU site](#)

Submitted by Nick Van Kley on 2024-01-04

SCIENCE FAIR JUDGES NEEDED

We need volunteer judges for the Spearfish Middle School Science Fair on Wednesday, February 14th (desperately!). Sessions will be at 8:30-10:00 (6th grade), 10:30-12:00 (7th), and 12:30-2:00 (8th), so you can sign up for one (or more?) of the sessions that fits in your schedule. No experience needed - just a willingness to talk to the students about their projects. You will get all the preparation you need prior to your judging session. If you are interested in judging, please email Charlie Lamb at charles.lamb@bhsu.edu.

Submitted by Charlie Lamb on 2024-02-05

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who have received some kudos! Recent recipients were:

- John Allred - VP of Enrollment Management
- Kristin Carmichael - Assistant Athletic Director for Student Athlete Success
- Myron Denny - Facility Worker, Rapid City Campus
- Lori Dubry- Print Services Coordinator, Marking and Communications
- Sandra Kringen - Accountant, Business Office

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do!

Submitted by Ruth Moore on 2024-02-05

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Assistant Director, Center for American Indian Studies
- Assistant Professor, Graphic Design
- Assistant Professor, American Indian Studies
- Assistant Professor, Political Science
- Assistant Volleyball Coach
- Facility Worker
- Instructor, Mathematics
- Instructor, Theater
- Professional Advisor
- Program Assistant I, Registration & Records
- Senior Accountant, Business Office
- Technology and Online Resources Librarian

Staff and Faculty job listings can be found here:

<https://www.bhsu.edu/About-BHSU/Employment-Opportunities>

Submitted by Ruth Moore on 2024-02-05

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Please use this nomination form. Deadline to submit an entry for the Spirit of BH Award is Thursday, March 7th.

For more information please contact Tom.Wheaton@BHSU.edu or 642-6446.

Submitted by Tom Wheaton on 2024-02-08

LAKOTA OMNICIYE INDIAN TACO FUNDRAISER

Come support the Lakota Omniciye Indian Taco Sale fundraiser.

Tacos will be sold 3/6/24 under the bookstore at 11 am until sold out.

All proceeds will support the annual Wacipi held April 13, 2024. Thank you!

Submitted by Alberta Miner on 2024-02-02

YOUNG CENTER CLOSED FEBRUARY 23 & 24

BHSU is hosting the 2024 RMAC Indoor Track Championship!

The Young Center will be 'closed' February 23rd and 24th for this event. The field house, main gym, and fitness center will all be occupied during competition February 23 & 24.

Our hard working student athletes have the unique opportunity to compete for a conference championship at our home venue. Show your support by coming down and cheering loud for the Yellow Jackets!

Submitted by Nicky Winterstein on 2024-02-06

ELECTRONICS RECYCLING DRIVE

We're already one month into the Campus Race 2 Zero Waste! Help BHSU rise to the top and recycle as much e-waste as possible! Old phones, power cords, keyboards, cameras, you name it! Bring it over to Facilities Services to be recycled!

When: January 15th - March 22nd

Drop-off time: 1PM-3PM

Drop-off location: BHSU Facilities Services

Click the link to view the list of accepted electronics!

[Accepted Electronics List](#)

Have a question? Stop by the Sustainability Department in Facilities Services or email Eva.Chase@BHSU.edu.

Submitted by Eva Chase on 2024-02-09

PRESIDENTS' DAY WEEKEND LIBRARY HOURS

The E. Y. Berry Library-Learning Center will be closed Saturday, February 17th through Monday, February 19th for the Presidents' Day holiday. Normal hours resume Tuesday, February 20, 2024.

Submitted by Lori Terrill on 2024-02-12

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Assistant Director, Center for American Indian Studies
- Assistant Professor, Graphic Design
- Assistant Professor, American Indian Studies
- Assistant Professor, Political Science
- Assistant Volleyball Coach
- Instructor of English
- Instructor of Mathematics
- Instructor of Theater
- Professional Advisor
- Senior Accountant, Business Office
- Technology and Online Resources Librarian

Staff and Faculty job listings can be found here:

<https://www.bhsu.edu/About-BHSU/Employment-Opportunities>

Submitted by Ruth Moore on 2024-02-12

SAVE THE DATE - BENEFITS FAIR

Black Hills State Human Resources Office will be hosting the Annual Benefits Fair!

This event will be held on Thursday, April 25, 2024

9AM - 1 PM

Jacket Legacy Room

*A DRAWING IS PLANNED FOR EXCITING DOOR PRIZES & GRAND PRIZES!

More information to follow in the coming months! Be on the lookout!

Submitted by Ruth Moore on 2024-02-12

TRIO STUDENT OF THE MONTH

Congratulations to Kailey Rector for being TRIO's February Student of the Month. Kailey is from Colorado Springs, Colorado and is majoring in early childhood/special education and elementary education. When prompted, Kailey says that she selected this major because there is nothing else that she would rather do. She said that she enjoys working with children and wants to make a positive impact on students lives. Kailey was asked why she applied to the Student Support Services program and she stated, "because I qualified and it is a great resource that helps in different aspects like tutoring, extra guidance for classes that you might be struggling in." Finally, Kailey stated that she has utilized the free printing and tutoring services. Her advisor Aric Bakeberg says, "Kailey is very committed to her academic success, and seeing great results from her efforts. She is consistently utilizing the resources available to her and advocating for her own success. Kailey is also persistent, and consistently moving forward toward her goals. I am excited to see her continue on the path toward a career in education."

Submitted by Ashley Kircher on 2024-02-12

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who received some kudos!

- Justin Cameron - Program Assistant, College of Liberal Arts
- Samantha Clauser - Professional Advisor, Student Success Center

- Kellie Hatch - Program Assistant, School of Education
- Gus Karinen - Buzz Card Specialist, Network & Computer Services
- Dru Keegan (Student Employee) - Network & Computer Services
- Rich Loose - Director, Institutional Research, Academic Affairs
- Alberta Miner - Professional Advisor, Native American Center, School of Math & Social Sciences
- Erin Oglesby - Campus Visit & Events Coordinator, Admissions
- Garrett Stevens - Cybersecurity Engineer, Network & Computer Services
- James Wright - Facility Worker, Custodial Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do for BHSU!!

Submitted by Ruth Moore on 2024-02-12

SEND A THANKS WINNER

Send-A-Thanks Recipient Winner

Congratulations to the January Send-A-Thanks Recipient Winner, **Dawn Hunter!** Thank you Dawn for all you do for BHSU!

Also, thank you to the BHSU Bookstore for this month's prize!

If you would like to Send a Thanks to an employee at BHSU, please follow the link below. You can also find the link on the BHSU Human Resources page. Each employee that receives a kudos will be entered in next month's drawing!

<https://www.bhsu.edu/Faculty-Staff/Human-Resources/Buzz-Around>

Submitted by Ruth Moore on 2024-02-12

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CAMPUS E-UPDATE | FEB. 13, 2024

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- **6-8PM** Mardi Gras Party, *The Newman Center*

Feb. 14th

- **8:30AM-2:30PM** Spearfish Middle School Science Fair, *Donald E. Young Center Field House*

Feb. 15th

- **CSA/NFE Supervisor/Employee Meet for Evaluations Due**
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- **University Curriculum Committee Meets**
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Feb. 19th

- **President's Day (NO CLASS)**

Feb. 21st

- **Faculty Senate Meets**
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Feb. 24th

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Feb. 25th

- 2-4PM Little House On The Prairie The Musical, *Woodburn Auditorium*

Feb. 27th

- BHSU Giving Day - #JACKETSGIVEBACK
- 5-6PM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 28th

- 10-11AM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 29th

- 9AM-12PM 2024 Yellow Jackets Job & Internship Fair! *1625 Saint Joe Street, Spearfish, SD*
- 9AM-12PM 2024 BHSU Teacher Fair
- 1PM-3PM 2024 Yellow Jackets Job & Internship Fair! *1625 Saint Joe Street, Spearfish, SD*
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Mar. 1st

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- 11AM-1PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*

- 1-3PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*

Mar. 4th

- Midterm

Mar. 6th

- Faculty Senate Meets

Mar. 7th

- Midterm Deficient Grades Due
- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 8th

- University Curriculum Committee Proposals Due

Mar. 9th

- 12-2PM BHSU Softball VS. Adams State, *Yellow Jacket Softball Field*
- 2-4PM BHSU VS. Adams State, *Yellow Jacket Softball Field*

Mar. 10th

- 11AM-1PM BHSU VS. Adams State, *Yellow Jacket Softball Field*
- 1-3PM BHSU VS. Adams State, *Yellow Jacket Softball Field*

Submitted by Charles Williams on 2024-02-12

FACULTY: PLEASE SUBMIT JACKETHUB PROGRESS REPORT BY TOMORROW (2/14)
JacketHub progress reports are due by 11 PM on Wednesday, February 14th.

Help us help students who are struggling at the quarter-semester mark! Advisors will follow up on students' progress and overall wellbeing and connecting students with resources in the coming days. ***So far this year, your collective effort has yielded a 70%+ response rate on each report, which paints a clear picture of students who are struggling. Thank you for your work!***

When completing your alerts, please remember the following:

1. If you do raise an alert for a student via the progress report, **please leave a comment**, and write it with the student as the audience (advisors really appreciate the context).
2. Please **submit all students for whom you do not have concerns as 'not at risk'**, either individually or via the bottom "Submit all unmarked students as not at risk" button.

3. **Be aware that the system does time out**, so if you have many students to complete it may be best to submit in multiple groups (see 'But I'm not done' button at the bottom).
4. As a reminder, grad students and non-BHSU students (including dual credit students whose home institution is not BHSU) **will unfortunately not show up** on your report roster.

Please email Janette Hettick-Waltz, Director of the Student Success Center, if you have questions or need help - Janette.Hettick@bhsu.edu.

Submitted by Janette Hettick-Waltz on 2024-02-12

PIE A PROFESSOR, COACH OR THE DEAN OF STUDENTS FUNDRAISER

The Campus Activities Board (CAB) is hosting a fundraiser this week the proceeds from this fundraiser will be split to help support campus events and the Artemis House here in Spearfish. CAB has gotten 6 lovely faculty/staff members on campus who have agreed to be paid for this fundraising effort. The top 3 with the most money donated to them will be paid at the 1/2 time of the boy's basketball game this Saturday, February 17th. You can place your vote by placing cash in their buckets in the Student Union lobby area (in front of Starbucks) from 11-1 every day this week or by stopping by the Student Engagement and Leadership Center. We will also have a table set up at the basketball game. Our goal is to raise \$1,000! So help us reach our goal and vote today! Individuals you can vote to see Pied are:

Dr.Lamb
Jane Klug
Craig Triplet
Coach Brown
Coach Davis
Casey Hibbert

If we reach our goal our advisor Jessie Gramm will also be getting pied. So let's raise those funds folks!! We would like to thank all these participants for agreeing to get pied.

Submitted by Teddi Dwyer on 2024-02-13

ALL-STAFF MEETING FEBRUARY 21, 2024

Staff are invited to join the BHSU Staff Senate for their All-Staff meeting on Wednesday, February 21, 2024, at 10am in the Trump Conference Room in the Student Union. A Zoom link is also available on the Staff Senate page of the BHSU website. Items for discussion will be changes to the Staff Senate Bylaws (and

approval of same) and nominees for vacant Staff Senate positions for the upcoming election (a second opportunity to nominate Senate candidates will be forthcoming by email). Please join us at our All-Staff meeting on February 21. See you there!

Submitted by Nancy J. Shuck on 2024-02-13

CHECK OUT THESE LOCAL JOBS AND INTERNSHIPS!

Please share these opportunities with students!

On-campus jobs, Off-campus jobs, and Internships!

- #8684028 Farm Service Agency - Student Trainee Internship (Loan Specialist)
- #8252445 Restaurant Server in Deadwood
- #8351052 Youth Development Staff at the Boys and Girls Club
- #5133317 Dining Services Campus Work-Study
- #8665659 Caregiver at Spearfish Canyon Healthcare

Contact: 605.642.6269 or Careers@BHSU.edu

Submitted by Jin Kim on 2024-02-13

UPCOMING CAREER DEVELOPMENT EVENTS!

Please share these events with students!

Upcoming Workshops and Fairs!

Pre Fair Workshop

Career Development Space

February 27, 2024 5pm-6pm

Pre Fair Workshop

Career Development Space

February 28, 2024 10am-11am

2024 BHSU Teacher Fair

Young Center Fieldhouse

February 29, 2024 9am-12pm

2024 Yellow Jacket Job and Internship Fair

Young Center Fieldhouse

February 29, 2024 1pm-3pm

For more information or for persons with disabilities requesting accommodations for this event, please contact Jin Kim at 605.642.6269 or Careers@BHSU.edu at least 48 hours prior to the start of the event.

Submitted by Jin Kim on 2024-02-13

TIMESHEETS DUE THURSDAY 02/22 BY 9AM

TIMESHEETS MUST BE SUBMITTED ON SNAP BY: THURSDAY, FEBRUARY 22, 2024 BY 9:00AM MST

Please note, missed timesheet submissions or approvals will cause a delay in pay so be mindful of the deadline!!

Timesheets for February 2024: 01/22/24-02/21/2024

Employees - Timesheets must be completed by 9:00 AM MST on Thursday, February 22, 2024

Supervisors - All timesheets must be approved by 4:00 PM MST on Thursday, February 22, 2024

CSA and NFE Overtime Eligible Employees: (HOURLY)

- There are **184 hours** in the January 22 - February 21 pay period.
- Enter **8 holiday hours on Monday, February 19 in observance of President's Day.**
 - *An employee who is required to work on the date a holiday is observed will receive 8 hours of holiday pay and hours worked.*
 - *Eligible part-time employees will receive prorated holiday pay.*
- Please send leave requests through the Leave Request System

CSA and NFE Overtime Exempt Employees: (SALARY)

- Holiday hours will populate during payroll processing.
- Please send leave requests through the Leave Request System
 - Exempt must take leave in 8-hour increments.

Faculty:

- Holiday hours will populate during payroll processing.
- Please send leave requests through the Leave Request System
 - Must take leave in 8-hour increments.

Supervisors:

- Please ensure your employees are requesting the *appropriate* time off and that the leave requests are approved *prior* to approving their timesheet.
- Please make sure to have a proxy set up for when you are out of the office or have last minute change of plans. This can be updated directly in SNAP.
- Review hours to ensure there are at least 40 hours accounted for Sunday - Saturday each week for CSA/NFE OT Eligible Employees.

Supervisors of Students:

- Please notify your student workers of when timesheets are due.
- Review timesheets for appropriate hours and days worked.
- Ensure student's hours are entered on SHIFT 1 only.

Please reach out to Jessica.Dold@sdstate.edu for questions relating to timesheets. Thank you!

Submitted by Tamara Merkwon on 2024-02-16

WELCOME NEW BHSU EMPLOYEES!

Let's give a **Big, Warm, BHSU** welcome to the new employees on campus!

- Jane Hilgendorf - Facility Worker, Facility Services
- Dawn Miller - Associate Controller, Business Office

Submitted by Ruth Moore on 2024-02-16

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Assistant Director, Center for American Indian Studies
- Assistant Professor, American Indian Studies
- Assistant Professor, Biology
- Assistant Professor, Political Science
- Assistant Volleyball Coach
- Instructor of English
- Instructor of Mathematics
- Instructor of Theater
- Professional Advisor
- Senior Accountant, Business Office
- Technology and Online Resources Librarian

Staff and Faculty job listings can be found here:

<https://www.bhsu.edu/About-BHSU/Employment-Opportunities>

Submitted by Ruth Moore on 2024-02-16

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who received some kudos!

- Rob Houdek - Controller, Business Office
- Sydney Pollack - Network Engineer, Network & Computer Services
- Melissa Simpson - Budget Coordinator, Budget Office

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do for BHSU!!

Submitted by Ruth Moore on 2024-02-16

ALL-STAFF MEETING FEBRUARY 21, 2024

Staff are invited to join the BHSU Staff Senate for their All-Staff meeting on Wednesday, February 24, 2024, at 10am in the Student Union Trump Conference Room. A Zoom link is also available on the Staff Senate page of the BHSU website. Items for discussion will include changes to and approval of the Staff Senate Bylaws and nominees for the vacant Senator positions. (A second opportunity to nominate Senate candidates will be forthcoming by email.) Please join us at our All-Staff meeting on February 21!

Submitted by Nancy J. Shuck on 2024-02-16

MILITARY APPRECIATION NIGHT BHSU BASKETBALL GAME

On Friday, March 1st is the annual Military Appreciation Night BHSU Basketball Game. BHSU will be playing Colorado State Christian University at the Young Center, Spearfish Campus. 5 PM for the Women's game, and 7 PM for the Men's game. If you're Active military or a Veteran, you get in free at the door. You'll also get two free tickets for guests.

Submitted by Gregory Krajewski on 2024-02-16

ACCEPTING NOMINATIONS FOR SPIRIT OF BH AWARD

The BHSU Alumni Association is sponsoring the 33rd annual Spirit of BH Award and is requesting nominations for this year's recipient. This award will be presented at the Student Volunteer Awards Celebration on Tuesday, April 16th.

On behalf of the alumni association, I am requesting your help to identify a student who has demonstrated an enthusiasm for learning while making significant contributions that reflect favorably on the university and larger community. The selection committee is made up of faculty, staff, and board members.

Please use this nomination form. Deadline to submit an entry for the Spirit of BH Award is Thursday, March 7th.

For more information please contact Tom.Wheaton@BHSU.edu or 642-6446.

Submitted by Tom Wheaton on 2024-02-15

POLICIES & PROCEDURES

The following policy/policies have been adopted, revised, or reviewed and approved by the President.

- [10:2 Design Requests](#)
- [10:5 Public Relations & News Media](#)

[Click here](#) to view the full Policy & Procedure web page.

Submitted by Jacky Easton on 2024-02-15

LAKOTA OMNICIYE INDIAN TACO FUNDRAISER

Come support the Lakota Omniciye Indian Taco Sale fundraiser.

Tacos will be sold 3/6/24 under the bookstore at 11 am until sold out.

All proceeds will support the annual Wacipi held April 13, 2024. Thank you!

Submitted by Alberta Miner on 2024-02-02

FACULTY WORKSHOP: STUDENT-CENTERED SYLLABI

We spend a lot of time crafting, updating, and sharing syllabi. And yet, we often find that we have to beg, bribe, or threaten the primary audience of syllabi to read them. Surely there's a better way!

In this workshop, we'll explore examples of what educational designers have come to call "student-centered syllabi" - syllabi that are easy to navigate, that are attractive, accessible, and invite student exploration. Participants will explore examples and make a plan to begin updating their own syllabi. Attendees should bring a digital or physical copy of course syllabus to edit.

Hosts: Nick Van Kley, Prasanthi Pallapu

When: Wed, Feb 21, 3:00pm-4:15pm

Where: JA 103A (RSVP for online option)

RSVP for this workshop: [Student-centered syllabi RSVP form](#)

Questions? Email Nicholas.VanKley@bhsu.edu or visit the [Center for Faculty Innovation BHSU site](#)

Submitted by Nick Van Kley on 2024-01-05

SEND A THANKS WINNER

Send-A-Thanks Recipient Winner

Congratulations to the January Send-A-Thanks Recipient Winner, **Dawn Hunter!** Thank you Dawn for all you do for BHSU!

Also, thank you to the BHSU Bookstore for this month's prize!

If you would like to Send a Thanks to an employee at BHSU, please follow the link below. You can also find the link on the BHSU Human Resources page. Each employee that receives a kudos will be entered in next month's drawing!

<https://www.bhsu.edu/Faculty-Staff/Human-Resources/Buzz-Around>

Submitted by Ruth Moore on 2024-02-12

TOWN HALL MEETING

Please add the following **Town Hall Meeting** date/time to your calendar:

Wednesday, March 27th

4:00-5:00 p.m.

Club Buzz (lower level Student Union)

Submitted by Jacky Easton on 2024-02-27

NCHEMS CAMPUS VISIT

NCHEMS will be on campus for a follow-up visit from their November 2023 campus visit.

Monday, March 18th - BHSU-Rapid City Campus 2:00 p.m. to 5:00 p.m.

Tuesday, March 19th - BHSU-Spearfish Campus 9:00 a.m. to 4:30 p.m.

More information will follow next week for both campuses.

Submitted by Jacky Easton on 2024-02-27

FACULTY/STAFF E-UPDATE ANNOUNCEMENT SUBMISSION REMINDERS AND FREQUENTLY ASKED QUESTIONS:

When does the E-Update run?

It runs once a week, every Tuesday (unless otherwise specified by the Marketing Office due to office closures or other circumstances of that nature).

How long do announcements run? Are they archived anywhere?

The announcements that were included in each edition will be available for viewing until the following Tuesday when a new edition runs. If you would like an announcement to run longer than a week, you will need to resubmit that announcement for each week that that you would like for it to run. Announcements are archived weekly and can be found [here](#) on our website or by clicking the link at the bottom of every E-Update email.

What is the deadline to submit an announcement?

The deadline to submit an announcement to be included in that same day edition of the E-Update is 9:30 a.m. on Tuesdays. If you can't make that deadline or need a bit more time, please email Campus.eUpdate@BHSU.edu to ask for an extension. If you submit your announcement after 9:30 a.m. on Tuesday (intending for it to go out that same day) and you have not contacted us or made prior arrangements with us, there is no guarantee that your announcement will show up in that edition.

Do you allow images to be displayed in the body of the announcement?

No, but we can create a link to any image or attachment that you may want to be included in your announcement. If you have an image or attachment that you would like to be included in your announcement, please email Campus.eUpdate@BHSU.edu with the attachment and make sure to specify which announcement you would like it to be added to.

What date am I supposed to put in the calendar widget on the E-Update submission form? Is it the date of my event?

No. The date you select on the calendar widget in the form tells us what edition this announcement needs to be included in. Remember that the E-Update goes out every Tuesday so the dates you choose should always be on a Tuesday. This calendar is not asking what day your event is happening. Information about what day/time your event is (if applicable) should always be included in the body on the announcement. If you put the date of your event there, it's possible your announcement won't go out before your event. Please double check that you are selecting a Tuesday date that happens before your event.

Submitted by Laurel Boss on 2024-02-27

STUDY & INTERNSHIP ABROAD INFO SESSION WITH WORLD ENDEAVORS

World Endeavors, BHSU's partner in study and internships abroad, is on campus Friday 3-4 in Woodburn 115 for an info session for students! Please encourage your students to attend this event and learn about overseas opportunities to develop their resumes and experience life-changing opportunities!

Submitted by Kaitlin Palmer on 2024-02-27

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Accountant, Business Office
- Assistant Director, Center for American Indian Studies
- Assistant Professor, American Indian Studies
- Assistant Professor, Biology
- Assistant Professor, Political Science
- Assistant Volleyball Coach
- Instructor of English
- Instructor of Mathematics
- Instructor of Theater
- Professional Advisor
- Technology and Online Resources Librarian

Staff and Faculty job listings can be found here:

<https://www.bhsu.edu/About-BHSU/Employment-Opportunities>

Submitted by Ruth Moore on 2024-02-26

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a shout out to the recipients who received some kudos!

- David Berberick - Professor, Music, College of Liberal Arts
- Casey Hibbert - Instructor, Theater, College of Liberal Arts
- Debbie Liddick - Assistant Director, Facilities and Sustainability
- Ron Showman - Director, Dining Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you all for everything you do for BHSU!!

Submitted by Ruth Moore on 2024-02-26

E-UPDATE EVENTS: 02/27/2024

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form.

Event Request

List of Upcoming Events:

Feb. 27th

- BHSU Giving Day - #JACKETSGIVEBACK
- 3-4PM Government Contracting Started Pack Webinar, *Online*
- 5-6PM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 28th

- 10-11AM Pre-Fair Workshop, *E.Y. Berry Library 210*

Feb. 29th

CAMPUS E-UPDATE | FEB. 27, 2024

- 9AM-12PM 2024 Yellow Jackets Job & Internship Fair! 1625 Saint Joe Street, Spearfish, SD
- 9AM-12PM 2024 BHSU Teacher Fair
- 1PM-3PM 2024 Yellow Jackets Job & Internship Fair! 1625 Saint Joe Street, Spearfish, SD
- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 1st

- **CSA/NFE Employee Acknowledges Evaluation Due**
- 10:45AM-1PM First Friday Lunch, *The Hive (Student Union)*
- 12PM-2PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 2-4PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 4-9PM BHSU Drumline Performance at BHSU Basketball Game, *Donald E. Young Center*
- 5-7PM BHSU Women's Basketball VS. Colorado Christian University, *Donald E. Young Center*
- 7-9PM BHSU Men's Basketball VS. Colorado Christian University, *Donald E. Young Center*
- 7-8PM Faculty Recital, *Claire & Josef Meier Hall*

Mar. 2nd

- 11AM-1PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 1-3PM BHSU Softball VS. Colorado State University Pueblo, *Yellow Jacket Softball Field*
- 4-6PM BHSU Women's Basketball VS. Chadron State College, *Donald E. Young Center*
- 6-8PM BHSU Men's Basketball VS. Chadron State College, *Donald E. Young Center*
- 7-8PM BHSU Spring Band Concert, *Claire & Josef Meier Hall*

Mar. 4th

- Midterm

Mar. 6th

- Faculty Senate Meets
- 11AM-1PM Lakota Omniciye Indian Taco Sale, *Student Union (Under The Bookstore)*

Mar. 7th

- Midterm Deficient Grades Due
- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 8th

- **University Curriculum Committee Proposals Due**

Mar. 9th

- 12-2PM BHSU Softball VS. Adams State, *Yellow Jacket Softball Field*
- 2-4PM BHSU Softball VS. Adams State, *Yellow Jacket Softball Field*

Mar. 10th

- 11AM-1PM BHSU Softball VS. Adams State, *Yellow Jacket Softball Field*
- 1-3PM BHSU Softball VS. Adams State, *Yellow Jacket Softball Field*

Mar. 14th

- 11:30AM-1PM Women In History Luncheon: Women Who Advocate (Spearfish), *Joy (Proctor) Krautschun Alumni/Foundation Welcome Center*

Mar. 14th

- 4-5PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 15th

- **University Curriculum Committee Meets**

Mar. 19th

- 4-6PM Last Chance Before Graduation: Job Searching! *E.Y. Berry Library 175 (Career Development Space)*

Mar. 20th

- SD Intercollegiate Band
- Faculty Senate Meets

Mar. 21st

- 10-11AM Professional Document Workshop: Resumes, Cover Letters, & More! *E.Y. Berry Library 175 (Career Development Space)*
- 5-6PM Free French Language Class, *International Office (Woodburn 115)*

Mar. 22nd

- 9:30AM-2PM Yellow Jacket Preview Day, *Spearfish Campus*

Mar. 23rd

- 12-2PM BHSU Softball VS. Colorado Mesa, *Yellow Jacket Softball Field*
- 2-4PM BHSU Softball VS. Colorado Mesa, *Yellow Jacket Softball Field*

Mar. 24th

- 11AM-1PM BHSU Softball VS. Colorado Mesa, *Yellow Jacket Softball Field*
- 1-3PM BHSU Softball VS. Colorado Mesa, *Yellow Jacket Softball Field*
- 4-6PM Joy Spring Fundraiser, *Clare & Josef Meier Hall*

Mar. 25th

- **BHSU Choral Festival**

Submitted by Charles Williams on 2024-02-26

FOOD DRIVE

BHSU Athletics is Hosting a Food Drive!

Our Men & Women basketball teams are making a push to host playoff games! Join the fun and come watch our basketball games Friday, March 1st. Admission is free with donation of two **Non-Perishable Food Items!**

All Donations will support the food pantries on campus. Come out to cheer on the Yellow Jackets & help stock our food pantries!

Submitted by Nicky Winterstein on 2024-02-26

ACCEPTING NOMINATIONS FOR SPIRIT OF BH AWARD

The BHSU Alumni Association is sponsoring the 33rd annual Spirit of BH Award and is requesting nominations for this year's recipient. This award will be presented at the Student Volunteer Awards Celebration on Tuesday, April 16th.

On behalf of the Alumni Association, I am requesting your help to identify a student who has demonstrated an enthusiasm for learning while making significant contributions that reflect favorably on the university and larger community. The selection committee is made up of faculty, staff, and board members.

Please use this nomination form. Deadline to submit an entry for the Spirit of BH Award is Thursday, March 7th.

For more information please contact Tom.Wheaton@BHSU.edu or 642-6446.

Submitted by Tom Wheaton on 2024-02-26

INTERNSHIP DATA COLLECTION

BHSU Career Development is working to get more accurate data for Student Internships on and off campus.

By providing us data, you help us provide more accurate data for the Title III grant and help us connect to more employers for more successful internships.

As the instructor, please send this information to any student you know has had an internship this academic school year.

As the instructor, please fill out the form attached to this update ALSO if the student is completing the internship for academic credit.

Please share this information with any instructor/advisor in your department that oversees internships.

Internship Data Collection

Submitted by BHSU Career Development on 2024-02-26

PAID SUMMER FACULTY DEVELOPMENT (FIRST REVIEW: FEB 29)

The Center for Faculty Innovation offers two paid professional development for faculty in summer of 2024. Please consider applying. First-review deadlines: February 29

Summer Institute (stipend: \$850)

Join us for a 3-day workshop on Course Design, Collaborative Learning, and Community-Engaged Teaching to deepen your understanding of engaged learning, hear from colleagues about creative approaches at BHSU, and develop new materials that you can use next fall and beyond.

Details: May 20-22, Spearfish Campus. Stipend: \$850. For more information, read the full [call for applications](#) or contact Nick Van Kley (CFI Director) with questions (Nicholas.VanKley@bhsu.edu)

Apply now: [2024 Summer Institute Application](#)

Faculty Innovation Working Groups (stipend: \$1,200)

Work with colleagues to redesign a portion of a gen ed class to introduce or improve team-based learning, community-engagement, or habitual active learning. We'll collaborate to set goals that inspire you and meet the requirements of the Title III grant that funds the program. Based on your goals, we'll develop a schedule that works for working-group participants from June-August.

Details: June-August, with at least one planning meeting in May. All work can be remote if needed. Stipend: \$1,200. For more information: visit [the CFP](#) or contact Nick with questions: Nicholas.VanKley@bhsu.edu.

Apply Now: [2024 Faculty Innovation Working Groups Proposal Form](#)

Submitted by Nick Van Kley on 2024-02-26

TODAY IS THE DAY! BHSU GIVING DAY 2024.

BHSU Giving Day is here, and we're giving exclusive prizes to BHSU employees who show their support.

BHSU Employees: Win Big with Payroll Giving!

Sign up for automatic monthly deductions from your paycheck (Payroll Giving) to support BHSU Giving Day 2024.

Anyone who increases their current monthly donation or establishes a new donation will automatically be entered to win a \$100 Buffalo Jump Restaurant gift card (1st prize) or a \$50 Stadium Sports Grill gift card (2nd prize).

Click here to sign up or increase your monthly donation: <https://bit.ly/BHSUFSGIFT>

Giving Day 2024 Department Contest

- Any Department with 50% participation or more during Giving Day will be entered into a drawing to win a lunch party!

Follow and promote BHSU Giving Day 2024 here

<https://www.facebook.com/bhsualumni>

Submitted by Shauna Junek on 2024-02-20

SAVE THE DATE FOR THESE WORKSHOPS AND FAIRS!

Upcoming Workshops and Fairs!

Pre Fair Workshop

Career Development Space
February 27, 2024 5pm-6pm

Pre Fair Workshop

Career Development Space
February 28, 2024 10am-11am

2024 BHSU Teacher Fair

Young Center Fieldhouse
February 29, 2024 9am-12pm

2024 Yellow Jacket Job and Internship Fair

Young Center Fieldhouse
February 29, 2024 1pm-3pm

For more information or for persons with disabilities requesting accommodations for this event, please contact Jin Kim at 605.642.6269 or Careers@BHSU.edu at least 48 hours prior to the start of the event.

Submitted by Jin Kim on 2024-02-20

CHECK OUT THESE LOCAL JOBS AND INTERNSHIPS!

Please share these opportunities with students!

Check Out These Local Jobs and Internships!

- #8684028 Farm Service Agency - Student Trainee Internship (Loan Specialist)
- #8171568 Baseball Events & Public Relations Internship
- #8351052 Youth Development Staff at the Boys and Girls Club
- #8268292 Furniture Delivery Driver and Warehouse Operations Team Member
- #8665659 Caregiver at Spearfish Canyon Healthcare

605.642.6269 or Careers@BHSU.edu

Submitted by Jin Kim on 2024-02-20

LAKOTA OMNICIYE INDIAN TACO FUNDRAISER

Come support the Lakota Omniciye Indian Taco Sale fundraiser.

Tacos will be sold 3/6/24 under the bookstore at 11 am until sold out.

All proceeds will support the annual Wacipi held April 13, 2024. Thank you!

Submitted by Alberta Miner on 2024-02-02

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