TIME TO REGISTER FOR SPRING 2025 COURSES!

Spring 2025 registration for all current students will be open on Friday (April 5th) and many students can register today. As you interact with students, please encourage them to make a registration appointment with their advisor as soon as possible - classes and advisor calendars are quickly filling!

Students can schedule with their advisor through JacketHub and should be registered for Fall 2024 and Spring 2025 before leaving for summer break. Rapid City students can email <u>Janette.Hettick@BHSU.edu</u> to schedule. If students are not registered for Fall 2024, it is imperative that they do so immediately as many classes are nearing or at capacity.

THANK YOU for working with our students to ensure timely registration and the best schedule possible. Help and encouragement from the whole campus is what makes BHSU great!

Submitted by Janette Hettick-Waltz on 2024-04-02

EMPLOYEE SATISFACTION SURVEY OPENS TODAY

Today, Tuesday, April 2nd, the 2024 Employee Satisfaction Survey will be distributed to our employees. You will receive an invitation with details about the survey and how to log on. This invitation will be sent to you via email from ModernThink (surveys@modernthink.net).

When you receive the invitation, please take a moment to complete the survey. This is a chance to make your voice heard, and a high response rate helps ensure an accurate representation of our community. At the close of the survey, we will receive reports that summarize the organizational competencies and relationships that most directly impact and influence our culture.

As part of Goal 3 of the University's Strategic Plan, Black Hills State University has decided to participate in an institution-wide 2024 Employee Satisfaction Survey. The data we receive from this survey will be helpful as we continue the process of creating the best workplace possible. Survey topics include work quality, communication, management, workplace culture, benefits, and many other subjects. You will be able to access the survey wherever a computer is available, even at home.

The survey is voluntary and completely confidential; our institution will not be able to trace results back to individuals. Your survey will be processed by ModernThink LLC, an independent management consulting firm focusing on workplace quality in higher education. They can be reached at 888.684.4658 or at surveys@modernthink.net.

We encourage everyone's participation and hope you will take this opportunity to share your honest feedback! Thank you, in advance, for your participation. Please

contact <u>Kathy.Johnson@BHSU.edu</u>, <u>Cynthia.Anderson@BHSU.edu</u>, <u>Rob.Houdek@BHSU.</u> edu or Garrett.Stevens@BHSU.edu if you have any questions.

Submitted by Garrett Stevens on 2024-04-02

BLACK HILLS HISTORY TALK

Dr. David Wolff, BHSU Professor Emeritus, will present "Landmarks in Black Hills History: Pioneer Cabins, Stories That May or May Not be True." Several Black Hills communities feature historic cabins, either at their museums or in their public parks. These cabins have been saved to highlight and commemorate that town's pioneer past. Each cabin has a story behind it, and this talk will discuss those stories, a few of which have been distorted over the years. While demonstrating how well we remember our past, this PowerPoint presentation will also provide a quick overview of these Black Hills landmarks. Sponsored by the High Plains Western Heritage Center in conjunction with the Leland D. Case Library at Black Hills State University. Admission is free with voluntary donations taken at the door.

When: Saturday, April 6, at 1 pm

Where: High Plains Western Heritage Center, 825 Heritage Drive, Spearfish, SD

Submitted by Lori Terrill on 2024-04-02

E-UPDATE EVENTS: 03/05/2024

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form.

Event Request

List of Upcoming Events:

Apr. 2nd

- Last Day To Drop With An Automatic "W"
- 10-11AM What Am I Doing With My Life: Adventures in Major and Career Exploration! E.Y Berry Library 175 (Career Development)

Apr. 3rd

- Faculty Senate Meets
- 9AM-3:30PM HSSO Blood Drive, Jacket Legacy Room (Student Union)
- 11AM-3PM (While Supplies Last) Lakota Omniciye Indian Taco Sale Fundraiser, Under The Bookstore (Student Union)
- 2-3:30PM Faculty Workshop: Video Editing Basics, Jonas Academic 207/Online

• **5-6PM** What Am I Doing With My Life: Adventures in Major and Career Exploration, *E.Y Berry Library 171 (Career Development)*

Apr. 4th

- 5-6PM Free French Language Class, International Office (Woodburn 115)
- 7-8PM Paul Carriveau Senior Recital, Clare & Josef Meier Hall Auditorium

Apr. 5th

- NATS Competition
- **6-9PM** The Buzz FM 50th Anniversary Concert, *Club Buzz (Student Union)*

Apr. 6th

• 3-4:30PM Public Kombucha Lecture & Taste Testing Event! Kathryn Johnson Life Science Building Lobby

Apr. 8th

- American Indian Awareness Week
- IDEA Surveys Administered
- 9-9:50AM Myah Red Horse: "Made by Myah Jade: Creating Contemporary Native Fashion" *Jonas Academic 107*
- 1-1:50PM Collins Provost-Fields: "Finding Your Medicine" *Jonas Academic 107 or Online*

Apr. 9th

- American Indian Awareness Week
- 12:30-1:45PM Kinsale Drake: "Celebrating Indigenous Voices through Literature: A craft Talk and Q&A with Kinsale Drake" Jonas Academic 107 or Online

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- 7-8PM Northern Hills Chamber Choral, Clare & Josef Meier Hall

Apr. 13th

- American Indian Awareness Week
- 11AM-2PM 29th Annual Lakota Omniciye Wacipi, *The Field House (Donald E. Young Center)*
- 12-2PM BHSU Softball VS. Fort Lewis, Yellow Jacket Softball Field
- 2-4PM BHSU Softball VS. Fort Lewis, Yellow Jacket Softball Field
- **6-10PM** Spring Soirée, *Besler's Cadillac Ranch*

• 7-8PM Allison Olson Senior Recital, Clare & Josef Meier Hall

Apr. 14th

- 11AM-1PM BHSU Softball VS. Fort Lewis, Yellow Jacket Softball Field
- 1-3PM BHSU Softball VS. Fort Lewis, Yellow Jacket Softball Field
- 2-3PM BHSU Choir Concert, Clare & Josef Meier Hall

Apr. 15th

• BHSU Choir Tour

Apr. 16th

- BHSU Choir Tour
- **5-8PM** Student Volunteer Awards Celebration (SVAC), *Jacket Legacy Room* (Student Union)

Apr. 17th

- BHSU Choir Tour
- Faculty Senate Meets

Apr. 18th

- **4-6PM** Last Chance Before Graduation: Job Searching! *E.Y. Berry Library 175* (*Career Development*)
- **4-6PM** Last Chance Before Graduation: Career Development Help! *E.Y. Derry Library 171*
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- University Curriculum Committee Meets
- University Curriculum Committee Proposals Due
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- 11AM-3PM Earth Day Festival, Campus Green (Spearfish Campus)
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- TBA BHSU Women's Triathlon VS. Black Hills Tri Fest
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Apr. 22th

• **2-6PM** Faculty Workshop: Mentoring During Career Exploration, *Jonas Academic* 103A or Online

Apr. 24th

• 2:30-4PM Come Plant a Tree and Celebrate Arbor Day 2024! E.Y. Berry Library

Apr. 25th

- 9AM-1PM Employee Benefits Fair, Jacket Legacy Room (Student Union)
- Apr. 26th
- 9AM-9PM BHSU Rodeo VS. Will Lantis Yellow Jacket Stampede, Seven Downs Arenas

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- 9AM-9PM BHSU Rodeo VS. Will Lantis Yellow Jacket Stampede, Seven Downs Arenas
- 10AM-5PM BHSU Spring Music Festival, Clare & Joseph Meier Hall
- 5-6PM BHSU Orchestra Concert, Clare & Joseph Meier Hall

Apr. 29th

Final Exams

Apr. 30th

Final Exams

Submitted by Charles Williams on 2024-04-02

BELLMAN WRITING AWARD WINNERS

Congratulations to this year's Bellman Writing Award winners, and thank you to all who participated! The presenation ceremony will take place Friday, April 12th at 3:00 in the Blackbox Theater in Woodburn Hall. Everyone is welcome to attend and celebrate the exemplary undergraduate writing at BHSU!

Composition

1. Ashley Kerr

"Newsspeak: Erasing Words, Erasing Thoughts"

2. Claire Alley

"Minimum Wage versus Livable Wage"

3. Hope Namminga

"Maternal and Medical Leave: Is It Worth the Time and Money"

Literature

1. Emma Meeks

"Suicide as a Means to Freedom"

2. Mya Guptill

"The Duality of Religious Figures as Portrayed by the Friar and the Parson"

3. Emma Lehman

"Critical Review of Jeffery Ostler's 'The Lakotas and the Black Hills'"

General

1. Daniel Egemo

"Examining the Great Recession: A Toxic Marriage of Abundant Credit and Equitable Housing Policy"

2. Ellen Sheehy

"Me Thinketh to Tell You as It Seemed to Me"

T-3. Logan Beert

"The Motors of War"

T-3. Margaret O'Malley

"Maritime Navigation through the 19th Century"

Submitted by Matthew Bauman on 2024-04-01

ANNUAL EMPLOYEE RECOGNITION EVENT

It is time to celebrate the outstanding contributions and achievements of our colleagues! We are excited to announce that we are now accepting nominations for our annual employee recognition event. Remember, individual winners will each earn \$500! Now is the time to make your recommendations.

This event serves as an opportunity to honor individuals who have demonstrated exceptional dedication, innovation, and teamwork in their roles. We encourage all employees to take a moment to reflect on the hard work and accomplishments of their peers and nominate those who have truly made a difference. You may nominate multiple colleagues across different categories if you believe they meet the criteria. Awards will be given out at the State of the University this fall!

Visit https://portal.sdbor.edu/bhsu-fac-staff/Pages/Human-Resources.aspx for nomination forms and descriptions of the awards. The deadline for nominations is May 6, 2024. Please email the nominations to BHSUHumanResources@bhsu.edu. Call HR at 605.642.6549 or email BHSUHumanResources@bhsu.edu with any questions or for more information.

Thank you!

Submitted by Ruth Moore on 2024-03-28

EMPLOYEE BENEFITS FAIR, APRIL 25, 2024

On, April 25, 2024, a variety of our employee benefit companies will be on campus and available from 9 am - 1 pm in the Jacket Legacy Room to meet with you about your health, wellness, investing opportunities and your employee benefits. A few local businesses will be there as well! SDRS speakers are scheduled to present in the Trump Room in the Student Union as shown below:

9:00—9:45: SDRS - A general overview of the SD Retirement System and what this means for you!

9:45 - 10:30: SDRS Supplemental - A summary of the 457 and Special Pay Plans.

Open to all BHSU employees, students, and spouses with a chance to win door prizes and grand prizes for those who attend and stop by some booths! This is a great opportunity to learn about investing as well as ask questions about your employee benefits!

Also, individual retirement sessions will be available throughout the day. Please contact HR at 605.642.6549 or email us at BHSUHumanResources@bhsu.edu to sign up for a ONE-ON-ONE session with SDRS - limited spots are available!

Submitted by Ruth Moore on 2024-03-28

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Admissions Counselor
- Assistant Professor, Biology
- Assistant Professor, Mathematics
- Assistant Professor, Political Science
- Assistant Volleyball Coach
- Bookstore Buver
- Coordinator of Athletic Video & Multimedia Content
- Dean of Education
- Head Women's Golf Coach
- Instructor of English
- Library Director
- Professional Advisor

Staff and Faculty job listings can be found here: https://www.bhsu.edu/About-BHSU/Employment-Opportunities

Submitted by Ruth Moore on 2024-03-28

FACULTY WORKSHOP: VIDEO EDITING BASICS

A workshop from the Center for Faculty Innovation

Description: Traditional classrooms will always be part of higher education, but we are discovering new ways to use digital resources to provide high-quality education to our students. Original video is an increasingly useful resource in many class settings - as a supplement to a traditional course, as a key element of an online and hybrid class, as a precondition for "flipped" teaching.

In this workshop, get hands on with video editing. Join Skott Chandler and Nick Van Kley to practice video editing techniques, learn foundational principles in video editing, and talk through strategies for making effective video for your classes.

Hosts: Nick Van Kley (Center for Faculty Innovation); Skott Chandler (Mass

Communications)

When: Wednesday, April 3, 2:00pm-3:30pm

Where: Jonas Academic 207 (see RSVP link for limited remove attendance option)

Questions: Contact Nicholas. VanKley@bhsu.edu

RSVP: RSVP for this workshop

Submitted by Nick Van Kley on 2024-03-28

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a SHOUT OUT to the following individuals who received some KUDOS!

- Emery Beals Student Employee, Central Receiving
- Alyssa Blake Financial Aid Advisor, Student Financial Services
- Ryan Delzer Database/Systems Engineer, Network and Computer Services
- Tirzah Knight Director, Student Financial Aid
- Reilly Lane Student Employee, Central Receiving
- Joe Lapka Network Engineer, Network and Computer Services
- Sydney Pollack Network Engineer, Network and Computer Services
- Brenna Sadowski Registration Officer, Registration and Records
- Melissa Simpson Budget Coordinator, Business Office
- Garrett Stevens (X's 2) Cybersecurity Engineer, Network and Computer Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you for everything you do for BHSU!!

Submitted by Ruth Moore on 2024-03-28

Do you know we have bike rentals on campus? At only \$8 an hour, have some outdoor fun + explore Spearfish Rec Path (7.5 miles of beauty). Located at the DYC, renting is easy-just download the Movatic App to get rolling!

Submitted by Dr. Breon Derby on 2024-03-28

YOU GOT MAIL AT THE NEW PARCEL LOCKERS!

Our new mail parcel lockers are ready! Beginning on Tuesday, April 2nd Mail Services will be using the new automated locker package pickup system. These lockers are located in the Student Union inside the entry doors under the skywalk.

You will receive an email telling you to pick up your package at this location, with a number code and a barcode scan. Use either of these at the screen located in the center of the lockers and a door will open giving you access to your package. When you take your package, please close the door to reset the scanning screen.

If you receive an email without a code or barcode scan, please come to the Mail Services window to pick up your package.

Please contact Jim Roberts at Mail Services if you have any questions! 605-642-6396

Submitted by Debbie Liddick on 2024-03-27

STAFF SENATE SEEKING NOMATIONS FOR SENATORS

Staff Senate is seeking nominations for the following Senate positions: Academic Affairs (2 senators), Athletics (1 senator), the Colleges (1 Senator), Enrollment Management (1 Senator), Facility Services (2 Senators), and President's Office / University Advancement / University Marketing and Communications (1 senator). Nominations can be emailed to Nancy.Shuck@bhsu.edu by April 8, 2024. Willingness to serve will be ascertained before the election to be held next month. Anyone (administration, faculty, staff, or students) can nominate staff members to vacant Senate positions - Senate position is determined by administrator to whom staff member ultimately answers (and Staff Senate can determine eligibility for positions). Please help us fill our Senate vacancies and nominate the person you think would best serve the staff of BHSU (NFE or CSA staff). Thank you!

Submitted by Nancy J Shuck on 2024-03-26

The Sustainability Department is proud to present the First Annual Earth Day Festival at BHSU!

When: April 20th, 11am-3pm

Where: Campus Green

Details: This is a community-wide celebration of our amazing planet! There will be vendors, crafts, music, art, solar panel tours, free houseplants, speakers, a scavenger hunt, and more! You won't want to miss it!!! To stay up to date on the festival, respond to the Facebook event!

If you have questions or want to participate, please contact Kate Shelton, Sustainability Graduate Assistant at <u>Julia.Shelton@yellowjackets.BHSU.edu</u>

View event flyer

View vendor application flyer

Submitted by Kate Shelton on 2024-03-21

COME PLANT A TREE AND CELEBRATE ARBOR DAY 2024!

Please join us in celebrating Arbor Day at Black Hills State University on *April 24th from 2:30pm - 4pm* at E.Y. Berry Library for hands on tree grafting workshop and tree planting techniques!

Activities include presentation of the 2023 Tree Campus Higher Education recognition plaque, a demonstration of proper tree planting techniques and a hands-on demonstration of grafting an apple tree to another rootstock.

We are looking forward to hosting students, faculty, staff, and community members. Please contact Debbie Liddick or Eric Hanson if you have any questions at 605-642-6560.

Submitted by Debbie Liddick on 2024-03-20

SEXUAL ASSAULT AWARENESS MONTH (SAAM)

April is Sexual Assault Awareness Month. The theme for 2024 is 'Building Connected Communities,' which emphasizes how we can work together to provide safe, supportive, + respectful spaces- your voice has power! Please stop by the Title IX table in the Student Union 4/9-4/18 to learn more.

Submitted by Dr. Breon Derby on 2024-03-19

LAKOTA OMNICIYE INDIAN TACO FUNDRAISER

Come support the Lakota Omniciye Indian Taco Sale fundraiser.

Tacos will be sold 4/3/24 under the bookstore at 11 am until sold out.

All proceeds will support the annual Wacipi held April 13, 2024. Thank you!

Submitted by Alberta Miner on 2024-02-02

BELLMAN WRITING AWARDS CELEBRATION

Help us celebrate exceptional undergraduate writing at Black Hills State University by attending this year's Bellman Writing Awards. The ceremony will take place Friday, April 12th at 3:00 pm in the Blackbox Theater, Woodburn Hall.

Submitted by Matthew Bauman on 2024-04-09

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a SHOUT OUT to the following individuals who received some KUDOS!

- Lori Dubry Print Services Coordinator, Marketing and Communications
- David Fickbohm Building Maintenance Specialist, Facility Services
- Jin Kim Director, Career Development and Dakota Career Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you for everything you do for BHSU!!

Submitted by Ruth Moore on 2024-04-08

AVAILABLE POSITIONS AT BHSU!

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- Assistant Professor, Biology
- Assistant Professor, Mathematics
- Assistant Professor, Political Science
- Assistant Women's Volleyball Coach
- Bookstore Buyer
- Coordinator of Athletic Video & Multimedia Content
- Dean of Education
- East Complex Director-Residential Operations Coordinator
- Head Women's Basketball Coach
- Head Women's Golf Coach
- Instructor of English
- Library Director

- Professional Advisor
- Professional Advisor (Rapid City Campus)

Staff and Faculty job listings can be found here: https://www.bhsu.edu/About-BHSU/Employment-Opportunities

Submitted by Ruth Moore on 2024-04-08

E-UPDATE EVENTS: 04/09/2024

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form. Event Request

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- 12:30-1:45PM Kinsale Drake: "Celebrating Indigenous Voices through Literature: A craft Talk and Q&A with Kinsale Drake" Jonas Academic 107 or Online

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- 5-6PM BHSU Orchestra Concert, Clare & Joseph Meier Hall

Apr. 29th

Final Exams

Apr. 30th

Final Exams

May. 1st

- Final Exams
- TBA BHSU Conducting Symposium, Clare & Josef Meier Hall

May. 2nd

Final Exams

May. 3rd

Final Exams

May. 4th

• 10AM-12PM Commencement, Donald E. Young Center

Submitted by Charles Williams on 2024-04-08

ONE WEEK LEFT! 2024 EMPLOYEE SATISFACTION SURVEY

If you have not already done so, please take a moment to find and complete the **2024 Employee Satisfaction Survey** sent to your email

from ModernThink (<u>surveys@modernthink.net</u>). The original survey invitation was sent on April 2nd, with the first reminder sent on April 5th. If you have not completed the survey yet, additional reminders will be sent to you, today April 9th, again on April 12th, with a final reminder on April 16th.

This is a chance to confidentially make your voice heard, and a high response rate helps ensure an accurate representation of our community. At the close of the survey, we will receive reports that summarize the organizational competencies and relationships that most directly impact and influence our culture.

As part of Goal 3 of the University's Strategic Plan, Black Hills State University has decided to participate in this institution-wide 2024 Employee Satisfaction Survey. The data we receive from this survey will be helpful as we continue the process of creating the best workplace possible. Survey topics include work quality, communication, management, workplace culture, benefits, and many other subjects. You will be able to access the survey wherever a computer is available, even at home.

The survey is voluntary and completely confidential; our institution will not be able to trace results back to individuals. Your survey will be processed by ModernThink LLC, an independent management consulting firm focusing on workplace quality in higher education. They can be reached at 888.684.4658 or at surveys@modernthink.net.

We encourage everyone's participation and hope you will take this opportunity to share your honest feedback! Thank you, in advance, for your participation. Please contact Kathy.Johnson@BHSU.edu, Cynthia.Anderson@BHSU.edu, Rob.Houdek@BHSU.edu or Garrett.Stevens@BHSU.edu if you have any questions.

Submitted by Garrett Stevens on 2024-04-08

OPEN ENROLLMENT MAY 1-15
Attention All Benefit Eligible Employees -

Benefits Open Enrollment will be May 1st thru May 15th.

The choices you make during Open Enrollment will be effective FY25 - July 1, 2024 <u>You must take action during Open Enrollment</u>. Employees must actively elect or opt out of coverage by logging into Employee Space between May 1 - May 15, 2024. If you do not make your selections or opt out by May 15, you will be enrolled in the Washington employee-only plan. Your dependents will have to wait until next year's open enrollment to sign up for benefits unless you experience a Qualifying Life Event. Dental, vision, and other flexible benefits will not roll over.

The FY25 Benefit Guide can be accessed here: https://bhr.sd.gov/BenefitsGuide.pdf

If you want a physical copy of the Benefits Guide, please call the BHRA Benefits team at 605.773.3148 and a copy will be mailed to your home address.

Other resources, including Alex ,Registration Links for Open Enrollment Presentations and Assistance Sessions can be found here: https://bhr.sd.gov/fy25plans/

We encourage all employees to review the Benefit Guide and sign up for presentations to see the changes to the FY25 Benefits, including premium changes for health and dental, Well-Being Rewards changes, and the additions of the Wellness Champions, Employee Health Office, and Hinge Health.

IMPORTANT: Please take the time to log into <u>Employee Space</u> <u>before</u> Open Enrollment. This will allow you to view your current benefits, dependents, and beneficiaries, and to ensure that you can make your elections when Open Enrollment begins.

For questions regarding FY25 Open Enrollment, please contact the System Payroll Center at PayrollSSC@sdstate.edu or the Bureau of Human Resources and Administration at BenefitsWebsite@state.sd.us.

Submitted by Ruth Moore on 2024-04-08

COME PET THE STRESS AWAY!

The Western Hills Humane Society has kindly offerred to bring several friendly, fur babies to campus the week of finals week! Signficant research shows the positive impact pets can have on our emotional and physical well-being. Some studies indicate those who have pets live longer and lead happier lives! Pets offer us social support and help us to reduce stress.

Please stop by to give cuddles and to receive some cuddles and love! **Pet the Stress Away will be on April 29th and May 2nd from 11 to 2 pm.** We will be outside on the green in front of the student union or inside the student union, pending weather. For further questions, please contact the student health and counseling center at 605-645-6520.

Submitted by Rebecka Funk on 2024-04-05

AMERICAN INDIAN AWARENESS WEEK

April 8th, 2024

Myah Red Horse "Made by Myah Jade: Creating Contemporary Native Fashion" 9:00-9:50 am | Jonas Academic 107

Collins Provost-Fields "Finding Your Medicine" 1:00-1:50 pm | Jonas Academic 107 Here is a Zoom Link to view this speaker virtually!

April 9th, 2024

Kinsale Drake "Celebrating Indigenous Voices through Literature: A craft Talk and Q&A with Kinsale Drake"

12:30-1:45 pm | **Jonas Academic 107**

Here is a Zoom Link to view this speaker virtually!

April 10th, 2024

Eunice Straight Head "Breaking Social Barriers & Uplifting Indigenous Voices in Art" 9:00-9:50 am | Jonas Academic 107
Talon Duchneaux "Reservation Pavement"
11:00-11:50 am | Jonas Academic 107

April 12th, 2024

Jhon Goes in Center "Plains Indian Metal Adornment: A Historical Perspective" 9:00-9:50 am | Jonas Academic 107 Indi.Go.Go Studios "We Are Here To Make A Statement" 1:00-1:50 pm | Jonas Academic 107

Submitted by Alberta Miner on 2024-04-05

SEND A THANKS RECIPIENT WINNER

Michael Zorichak is BHSU's March Send a Thanks Recipient Winner!! Michael, BHSU appreciates all you do for the campus. Your hard work and dedication certainly do not go unnoticed.

Keep up the amazing work!!

Also, thank you to Sodexo for this month's prize!

If you would like to Send a Thanks to an employee at BHSU, please follow the link below. You can also find the link on the BHSU Human Resources page. Each employee that receives a kudos will be entered in next month's drawing!

https://www.bhsu.edu/Faculty-Staff/Human-Resources/Buzz-Around

Submitted by Ruth Moore on 2024-04-04

ANNUAL EMPLOYEE RECOGNITION EVENT

It is time to celebrate the outstanding contributions and achievements of our colleagues! We are excited to announce that we are now accepting nominations for our annual employee recognition event. Remember, individual winners will each earn \$500! Now is the time to make your recommendations.

This event serves as an opportunity to honor individuals who have demonstrated exceptional dedication, innovation, and teamwork in their roles. We encourage all employees to take a moment to reflect on the hard work and accomplishments of their peers and nominate those who have truly made a difference. You may nominate multiple colleagues across different categories if you believe they meet the criteria.

Visit https://portal.sdbor.edu/bhsu-fac-staff/Pages/Human-Resources.aspx for nomination forms and descriptions of the awards.

Please email the nominations to BHSUHumanResources@bhsu.edu

Awards will be given out at the State of the University this Fall!!

!! The deadline for nominations is May 6, 2024!!

Submitted by Ruth Moore on 2024-04-04

EMPLOYEE BENEFITS FAIR, APRIL 25, 2024

On, April 25, 2024, a variety of our employee benefit companies will be on campus and available from 9 am - 1 pm in the Jacket Legacy Room to meet with you about your health, wellness, investing opportunities and your employee benefits.

A few local businesses will be there as well!

SDRS speakers are scheduled to present in the Trump Room and in the Student Union as shown below:

9:00—9:45: SDRS - A general overview of the SD Retirement System and what this means for you!

9:45 - 10:30: SDRS Supplemental - A summary of the 457 and Special Pay Plans. Open to all BHSU employees, students, and spouses with a chance to win door prizes and grand prizes for those who attend and stop by some booths! This is a great opportunity to learn about investing as well as ask questions about your employee benefits!

Also, individual retirement sessions will be available throughout the day. We still have open spots to sign up!! Please contact HR at 605.642.6549 or by email

at <u>BHSUHumanResources@bhsu.edu</u> to sign up for your ONE-ON-ONE session with SDRS - Hurry and reserve your spot today!!

Submitted by Ruth Moore on 2024-04-04

HOW TO KEEP YOUR AFLAC POLICIES

How to Keep your Aflac Polices! Please click the link provided to learn more: Aflac Guide to Online

Submitted by Ruth Moore on 2024-04-04

TRIO STUDENT OF THE MONTH

Congratulations to Devin Messer for being TRIO's April Student of the Month! Devin is from Dickinson, North Dakota and majoring in biology. He stated that he selected this major because of his love for science and because he excels in the topic. When asked why he applied to TRIO and what resources he uses, he said it was because of the success rate of students and the extra help. He utilizes the tutoring and printing resources. Devin says that being selected to do undergraduate research is a personal achievement since starting college. His advisor Aric Bakeberg says, "Devin is doing a fabulous job of staying involved with the sciences, his major path of study, while also balancing other activities he enjoys. He is already positioning himself into research roles, gaining experience in his field, traveling across the country to present, and taking the time to think critically about all the opportunities he is setting himself up for. Devin is also not afraid to ask questions or seek assistance when needed. He utilizes the resources available to him and keeps his mind open to new ideas. I am so excited to see his hard work continue to open doors and propel him forward in his goals."

Submitted by Ashley Kircher on 2024-04-04

IDEA SURVEYS

IDEA surveys have opened for your courses. Instructors should already have received an email with information on completing Objective Selection Forms for each course section being surveyed. Please do carve out time during your face-to-face courses for students to fill out the surveys as this will greatly impact the response rate. Reports on students' responses will be sent out after final grades have been submitted for the semester.

All IDEA surveys will close April 26th. The link students will use for filling out their surveys is https://sdbor.campuslabs.com/courseeval/, which they have already received via email.

Submitted by Rebecca Rodriguez on 2024-04-03

BHSU EARTH DAY FESTIVAL!

The Sustainability Department is proud to present the First Annual Earth Day Festival at BHSU!

When: April 20th, 11am-3pm

Where: Campus Green

Details: This is a community-wide celebration of our amazing planet! There will be vendors, crafts, music, art, solar panel tours, free houseplants, speakers, a scavenger hunt, and more! You won't want to miss it!!! To stay up to date on the festival,

respond to the Facebook event!

If you have questions or want to participate, please contact Kate Shelton, Sustainability Graduate Assistant at Julia. Shelton@yellowjackets. BHSU.edu.

View event flyer

View vendor application flyer

Submitted by Kate Shelton on 2024-03-21

COME PLANT A TREE AND CELEBRATE ARBOR DAY 2024!

Please join us in celebrating Arbor Day at Black Hills State University on *April 24th from 2:30pm - 4pm* at E.Y. Berry Library for hands on tree grafting workshop and tree planting techniques!

Activities include presentation of the 2023 Tree Campus Higher Education recognition plaque, a demonstration of proper tree planting techniques and a hands-on demonstration of grafting an apple tree to another rootstock.

We are looking forward to hosting students, faculty, staff, and community members. Please contact Debbie Liddick or Eric Hanson if you have any questions at 605-642-6560.

Submitted by Debbie Liddick on 2024-03-20

TIMESHEETS MUST BE SUBMITTED ON SNAP BY: MONDAY, APRIL 22, 2024 BY 9:00AM MST

Please note, missed timesheet submissions or approvals will cause a delay in pay so be mindful of the deadline!!

<u>Timesheets for April 2024 (03/22/24-04/21/2024)</u>

Employees - Timesheets must be completed by 9:00 AM MST on Monday, April 22, 2024

Supervisors - All timesheets must be approved by 4:00 PM MST on Monday, April 22, 2024

CSA and NFE Overtime Eligible Employees: (HOURLY)

- There are 168 hours in the March 22 April 21 pay period.
- Enter 8 Administrative Hours on Friday, March 29 in observance of Good Friday.
- Enter 8 Administrative Hours on Monday, April 1 in observance of Easter.
 - Employees not scheduled to work do not get these administrative holidays.
- Please send leave requests through the Leave Request System.

CSA and NFE Overtime Exempt Employees: (SALARY)

- Enter 8 Administrative Hours on Friday, March 29 in observance of Good Friday.
- Enter 8 Administrative Hours on Monday, April 1 in observance of Easter.
 - Employees not scheduled to work do not get these administrative holidays.
- Please send leave requests through the Leave Request System.
 - Exempt must take leave in 8-hour increments.

Faculty:

- Please send leave requests through the Leave Request System.
 - Exempt must take leave in 8-hour increments.

Supervisors:

- Please ensure your employees are requesting the <u>appropriate</u> time off and that the leave requests are approved <u>prior</u> to approving their timesheet.
- Please make sure to have a proxy set up for when you are out of the office or have last minute change of plans. This can be updated directly in SNAP.
- Review hours to ensure there are at least 40 hours accounted for Sunday -Saturday each week for CSA/NFE OT Eligible Employees.

Supervisors of Students:

- Please notify your student workers of when timesheets are due.
- Please make sure student's hours are only on Shift 1 only.
- Work Study students should specify hours of a.m. and p.m.

Please reach out to Jess at <u>Jessica.Dold@sdstate.edu</u> should you have any timesheet/payroll related questions. Thank you!

Submitted by Tamara Merkwan on 2024-04-15

LAST DAY TO COMPLETE THE 2024 EMPLOYEE SATISFACTION SURVEY!

If you have not already done so, please take a moment to find and complete the **2024 Employee Satisfaction Survey** sent to your email

from ModernThink (surveys@modernthink.net). The original survey invitation was sent on April 2nd, email reminders were sent on April 5th. April 9th, April 12th, with the final reminder sent this morning, April 16th.

This is a chance to confidentially make your voice heard, and a high response rate helps ensure an accurate representation of our community. At the close of the survey, we will receive reports that summarize the organizational competencies and relationships that most directly impact and influence our culture.

As part of Goal 3 of the University's Strategic Plan, Black Hills State University has decided to participate in this institution-wide 2024 Employee Satisfaction Survey. The data we receive from this survey will be helpful as we continue the process of creating the best workplace possible. Survey topics include work quality, communication, management, workplace culture, benefits, and many other subjects. You will be able to access the survey wherever a computer is available, even at home.

The survey is voluntary and completely confidential; our institution will not be able to trace results back to individuals. Your survey will be processed by ModernThink LLC, an independent management consulting firm focusing on workplace quality in higher education. They can be reached at 888.684.4658 or at surveys@modernthink.net.

We encourage everyone's participation and hope you will take this opportunity to share your honest feedback! Thank you, in advance, for your participation. Please contact Kathy.Johnson@BHSU.edu, Cynthia.Anderson@BHSU.edu, Rob.Houdek@BHSU.edu, Rob.Houdek@BHSU.edu</a

Submitted by Garrett Stevens on 2024-04-16

SEND-A-THANKS RECIPIENTS

The Send-a-Thanks platform was developed for employees to be able to send a special thank you, or kudos, to one of their colleagues across campus. Employees who receive a send-a-thanks are entered into a monthly drawing for either a bookstore gift card or a mug and gift card courtesy of Einstein's.

We would like to give a SHOUT OUT to the following individuals who received some KUDOS!

• Skott Chandler - Associate Professor, Mass Communications

- Jacky Easton Executive Administrative Assistant, President's Office
- Sandra Kringen Senior Accountant, Business Office
- Ruth Moore (X's 2) BOR HR Generalist I, Human Resources
- Allen Morris Assistant Professor, Mass Communications
- Sydney Pollack Network Engineer, Network and Computer Services

If you would like to send a special recognition to someone, please click the quick link on the main e-Update email.

Thank you for everything you do for BHSU!!

Submitted by Cassie Maser on 2024-04-16

E-UPDATE EVENTS: 04/16/2024

Here are the upcoming events for the next 4 weeks. If you don't see something that should be listed, please submit an event through our submission form. Event Request

List of Upcoming Events:

Apr. 16th

- BHSU Choir Tour
- **5-8PM** Student Volunteer Awards Celebration (SVAC), *Jacket Legacy Room* (Student Union)

Apr. 17th

- BHSU Choir Tour
- Faculty Senate Meets

Apr. 18th

- **4-6PM** Last Chance Before Graduation: Job Searching! *E.Y. Berry Library 175* (*Career Development*)
- **4-6PM** Last Chance Before Graduation: Career Development Help! *E.Y. Derry Library 171*
- 5-6PM Free French Language Class, International Office (Woodburn 115)

Apr. 19th

- University Curriculum Committee Meets
- University Curriculum Committee Proposals Due
- 9:30AM-2PM Yellow Jacket Preview Day, Spearfish Campus
- **4-6PM** Last Chance Before Graduation: Career Development Help! *E.Y. Berry Library 171 (Career Development)*

Apr. 20th

- 11AM-3PM Earth Day Festival, Campus Green (Spearfish Campus)
- 12-2PM BHSU Softball VS. Colorado Christian, Yellow Jacket Softball Field
- 2-4PM BHSU Softball VS. Colorado Christian, Yellow Jacket Softball Field
- 7-8PM BHSU Jazz Concert, Clare & Joseph Meier Hall

Apr. 21th

- 8AM-8PM BHSU Women's Triathlon VS. Black Hills Tri Fest
- 11AM-1PM BHSU Softball VS. Colorado Christian, Yellow Jacket Softball Field
- 1-3PM BHSU Softball VS. Colorado Christian, Yellow Jacket Softball Field
- 7-8PM BHSU Spring Band Concert, Clare & Joseph Meier Hall

Apr. 22th

• **2-6PM** Faculty Workshop: Mentoring During Career Exploration, *Jonas Academic* 103A or Online

Apr. 24th

• 2:30-4PM Come Plant a Tree and Celebrate Arbor Day 2024! E.Y. Berry Library

Apr. 25th

• 9AM-1PM Employee Benefits Fair, Jacket Legacy Room (Student Union)

Apr. 26th

• 9AM-9PM BHSU Rodeo VS. Will Lantis Yellow Jacket Stampede, Seven Downs Arenas

Apr. 27th

- 9AM-9PM BHSU Rodeo VS. Will Lantis Yellow Jacket Stampede, Seven Downs Arenas
- 10AM-5PM BHSU Spring Music Festival, Clare & Joseph Meier Hall
- 5-6PM BHSU Orchestra Concert, Clare & Joseph Meier Hall

Apr. 29th

Final Exams

Apr. 30th

Final Exams

May. 1st

- Final Exams
- TBA BHSU Conducting Symposium, Clare & Josef Meier Hall

May. 2nd

- Final Exams
- 8:30AM-1:30PM Celebrating Women In Business Luncheon & Awards, Holiday Inn-Convention Center Spearfish, SD 57783

May. 3rd

Final Exams

May. 4th

• 10AM-12PM Commencement, Donald E. Young Center

May. 8th

• Final Grades Due

May. 13th

• 9:30AM-4PM Joy of Learning, Joy (Proctor) Krautschun Alumni/Foundation Welcome Center

Submitted by Charles Williams on 2024-04-15

STAFF SENATE WILL MEET APRIL 17 AT 10AM

BHSU Staff Senate will meet Wednessday, April 17, at 10am in the Trump Room of the Student Union. A Zoom component will also be available (link on the Staff Senate website). Please join us!

Submitted by Nancy J Shuck on 2024-04-15

WELCOME NEW BHSU EMPLOYEES!

Let's give a Big, Warm, BHSU welcome to the newest employee on campus!

• Carmen Smith - Accountant, Business Office

Submitted by Ruth Moore on 2024-04-15

AVAILABLE POSITIONS AT BHSU!

Check out these BHSU job openings! Please share with anyone you know that might be interested!

- Admissions Counselor
- Assistant Professor, Biology (Anatomy & Physiology)
- Assistant Professor of Biology (Forest & Grassland Ecology)
- Assistant Professor, Mathematics
- Assistant Professor, Political Science
- Assistant Women's Volleyball Coach
- Bookstore Buver
- Coordinator of Athletic Video & Multimedia Content
- Dean of Education

- East Complex Director-Residential Operations Coordinator
- Head Women's Basketball Coach
- Head Women's Golf Coach
- Instructor of English
- Library Director
- Professional Advisor
- Professional Advisor (Rapid City Campus)

Staff and Faculty job listings can be found here: https://www.bhsu.edu/About-BHSU/Employment-Opportunities

Submitted by Ruth Moore on 2024-04-15

MISSING SPOUSE/DEPENDENT SSN

On Monday, April 15th, an email will be sent to employees from BHRMEMBERBENEFITS asking for SSNs for spouses and/or dependents that currently do not have valid SSNs in GHR/INFOR. The good news is that if an employee's spouse/dependent will never have an SSN, we have identified those, so those employees will not get an email. This information will also be in Jesse Merkel's weekly communication update.

This is a legitimate email, and here's what the email will say: Subject Line: Important Information About Your Benefits

A recent audit of our records indicated that you have one or more dependents with a missing or invalid Social Security Number in our Human Resources Information System. Social Security Numbers are required for compliance with the Affordable Care Act for any covered members on the health plan, as well as to provide eligibility and coverage files to certain benefit vendors.

Dependent spouses without a valid Social Security Number in our HRIS system will not be able to access the well-being portal.

Please call the Bureau of Human Resources and Administration at 605.773.3148 to provide this information.

If your dependent will never have a Social Security Number, please call us and let us know, as we can identify this in our system and therefore, you will not receive future communications to update your record.

Submitted by Ruth Moore on 2024-04-15

Attention All Benefit Eligible Employees -

Benefits Open Enrollment will be May 1st thru May 15th.

The choices you make during Open Enrollment will be effective FY25 - July 1, 2024

You must take action during Open Enrollment. Employees must actively elect or opt out of coverage by logging into Employee Space between May 1 - May 15, 2024. If you do not make your selections or opt out by May 15, you will be enrolled in the Washington employee-only plan. Your dependents will have to wait until next year's open enrollment to sign up for benefits unless you experience a Qualifying Life Event. Dental, vision, and other flexible benefits will not roll over.

The FY25 Benefit Guide can be accessed here: https://bhr.sd.gov/BenefitsGuide.pdf

If you want a physical copy of the Benefits Guide, please call the BHRA Benefits team at 605.773.3148 and a copy will be mailed to your home address.

Other resources, including Alex ,Registration Links for Open Enrollment Presentations and Assistance Sessions can be found here: https://bhr.sd.gov/fy25plans/

We encourage all employees to review the Benefit Guide and sign up for presentations to see the changes to the FY25 Benefits, including premium changes for health and dental, Well-Being Rewards changes, and the additions of the Wellness Champions, Employee Health Office, and Hinge Health.

IMPORTANT: Please take the time to log into <u>Employee Space</u> <u>before</u> Open Enrollment. This will allow you to view your current benefits, dependents, and beneficiaries, and to ensure that you can make your elections when Open Enrollment begins.

For questions regarding FY25 Open Enrollment, please contact the System Payroll Center at PayrollSSC@sdstate.edu or the Bureau of Human Resources and Administration at BenefitsWebsite@state.sd.us.

Submitted by Ruth Moore on 2024-04-15

THE 2024 JOY OF LEARNING AT THE JOY CENTER BHSU TO HOST ANNUAL JOY OF LEARNING SERIES THIS MAY

Black Hills State University will be hosting the annual Joy of Learning, a unique speaker series that allows community members the opportunity to learn from faculty and locals who are experts in their fields. This year's event will include 20 one-hour sessions and take place May 13, 14, 15, and 16.

The series will include lecture sessions on topics such as the current activity at the Sanford Underground Research Facility, landmarks in Black Hills history, a listener's guide to orchestral music, and a presentation by Black Hills Bicycles. In addition to lectures, the series will offer art demonstrations, musical performances, and a tour of a local sustainable farm.

All sessions will be held at the Joy Center on the BHSU campus unless otherwise indicated on the schedule. Sessions will be held at 9:30 a.m., 10:45 a.m., 1:15 p.m., 2:30 p.m., and 4 p.m. each day and are free and open to the community. Donations are welcome with proceeds going towards scholarships.

"The Joy of Learning was created simply to give BHSU and the Spearfish community the delight of learning new things just for the sake of learning," said Dr. Amy Fuqua, dean of the College of Liberal Arts at BHSU.

For a full schedule and more information, visit <u>BHSU.edu/</u>JoyofLearning. Some topics discussed may not be suitable for all ages. For questions, please contact Dr. Amy Fuqua at <u>Amy.Fuqua@BHSU.edu</u>.

Submitted by Katherine Kemp on 2024-04-12

2ND ANNUAL TRASH PICK UP DAY

Beautify Spearfish - The first 2024 Trash Clean up! Please join us in keeping Spearfish Beautiful!

DATE: Wednesday April 24, 2024 TIME: 5:45 pm to 7:30 pm MDT

LOCATION: St Joe Street and Spearfish Creek/Rec Path

Submitted by Kanda J Guthmiller on 2024-04-10

OPEN ENROLLMENT

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For questions regarding FY25 Open Enrollment, please contact the System Payroll Center at PayrollSSC@sdstate.edu or the Bureau of Human Resources and Administration at BenefitsWebsite@state.sd.us.

Submitted by Nancy L Feiler on 2024-04-08

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Submitted by Ruth Moore on 2024-04-04

HOW TO KEEP YOUR AFLAC POLICES

How to Keep Your Aflac Policies! Please click the link to learn more: Aflac Guide to Online

Submitted by Ruth Moore on 2024-04-04

PACK THE PANTRY

Come Pack the BHSU Student Pantry with us on Friday, April 19th while cheering at the BHSU Football Scrimmage.

Bring nonperishable food item/s to Friday's spring ball game. Gate opens at 3:00. Kickoff is at 3:30.

All donations will go to the BHSU Student Food Pantries, who are in great need of supplies.

THANK YOU FOR YOUR CONSIDERATION AND POTENTIAL DONATION.

Submitted by Ashley Kirchner on 2024-04-04

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View event flyer

View vendor application flyer

Submitted by Kate Shelton on 2024-03-21

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We are looking forward to hosting students, faculty, staff, and community members.

Please contact Debbie Liddick or Eric Hanson if you have any questions at 605-642-6560.

Submitted by Debbie Liddick on 2024-03-20

FACULTY WORKSHOP: MENTORING DURING CAREER EXPLORATION

Mentoring during Career Exploration - tools and strategies for supporting students navigating career planning and transition

Description: As a faculty mentor, you have surely worked with students going through career transitions - a change of major, confusion about what they want to do with their degree, uncertainty about their interests. It's a normal part of college. By most estimates, more than a third of students change majors in US colleges - not to mention those who come in undecided!

And yet, faculty typically receive little advice about how to support students through these transitions. If you feel you could use additional strategies and tools for working with students on career exploration and transition, join us for this workshop. Jin Kim will share resources and approaches from BHSU Career Development and participants will have a chance to explore some BHSU-licensed career-exploration platforms that you can employ during these mentoring moments.

Hosts: Jin Kim (Career Development); Nick Van Kley (Center for Faculty Innovation)

When: Monday, April 22, 2:00pm-3:00pm

Where: JA 103A (RSVP for online option)

RSVP for this event: Mentoring during Career Exploration RSVP

Questions? Email <u>Nicholas.VanKley@bhsu.edu</u> or visit the <u>Center for Faculty</u> Innovation BHSU site

Submitted by Nick Van Kley on 2024-01-10