

Black Hills State University
Faculty Senate Meeting
Minutes for September 20, 2023

Attendance: Skott Chandler, Ron DeBeaumont, Abigail Domagall, Katrina Jensen, Jarrett Moore, Parthasarathi Nag, Nancy Roberts, and Wendy Stewman

Guest: Provost Jon Kilpinen

Meeting called to order at 3:15 PM.

1. Provost Report
 - a. Enrollment:
 - i. Total number of students increased from last year, with an increase in part-time but a decrease in full-time undergraduate students.
 - ii. Retention increased from 71% to 72% overall, with an increase in retention of Pell-eligible students from 62% to 69%.
 - b. Private consulting policy:
 - i. SD BOR Policy 4.19 states that private consulting activities can be no more than 4 days/month and 6 days/year, if activities interfere with BHSU responsibilities.
 - ii. HR is developing a form for faculty to report qualifying activities.
 - iii. Senators and the Provost discussed what activities would need to be reported.
 - c. Reorganization update:
 - i. The first two models, which received the greatest number of votes in the initial survey, are being considered as options to move forward.
 - ii. Details of both models are being developed before another survey will be distributed to faculty.
 - iii. The timeline of reorganization will depend on what units are moving, and it is possible that some changes may take place before others.
 - d. PSE storage:
 - i. HR plans to move from paper to electronic storage of PSEs in an effort to prevent future misplacement of individual's PSEs.
 - ii. The process for faculty submitting their PSEs should not be impacted by the change.
 - e. Non-tenure track faculty promotion:
 - i. Concerns had been raised that non-tenure track faculty have difficulty getting promoted from instructor to lecturer or senior lecturer.
 - ii. An attempt is underway to build a process to facilitate promotion for deserving individuals.
 - iii. There is a need to articulate when exceptions can be made to the terminal degree requirement.
 - f. Salary distribution of extra monies:
 - i. Additional salary increases were distributed to some faculty and staff this year after the regular raises were distributed.

- ii. Faculty and staff who received additional salary increases were identified based on market equity.
2. Approval of minutes
 - a. Nag made a motion to approve the minutes from September 6, 2023. Nancy seconded. The minutes were approved unanimously.
3. Curriculum proposal:
 - a. Psychology minor modification
 - b. Nag made a motion to approve the curriculum change. Nancy seconded. The proposal was approved unanimously.
4. Presidential search:
 - a. Jarrett and Abby gave an update on the search.
 - b. All candidates will be on campus on November 14.
 - c. Faculty are encouraged to attend interviews and provide feedback on candidates.
5. D2L courses:
 - a. All courses need to have their D2L page active on the first day of class.
 - b. Questions were raised as to whether independent studies are being included in the review of active vs. inactive courses.
6. Town Halls:
 - a. Town halls will be held on Wednesday, October 11, and Wednesday, November 15 at 3:30 PM in Club Buzz.
 - b. Faculty are strongly encouraged to attend.
7. Campus safety:
 - a. Door locks have been installed on most classroom doors on campus.
 - b. There are still concerns about doors with electronic locks that cannot be locked from the inside.
 - c. For music rooms especially, keeping doors locked but propped open is problematic for noise levels in Meier Hall.
8. Service:
 - a. Concerns were raised about the equity of faculty service responsibilities.
 - b. Senators discussed potential solutions.

Nancy made a motion to adjourn, which was seconded by Abby. The meeting was adjourned at 4:51 PM.

Minutes recorded by Katrina Jensen

Next Meeting: October 4, 2023, at 3:15 PM in the Trump Conference Room.

Minutes unanimously approved on October 4, 2023